



Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
October 23, 2023**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Haughville Branch Library
2121 West Michigan Street
At 6:30 P.M.**

**For The Purpose of Considering The Following Agenda Items
Dated This 18th Day Of October, 2023**

**The public is invited to view/listen
to the Regular Meeting via a YouTube live stream link which will be
available on the Library's website prior to the start of the Meeting as follows:**

<https://www.indypl.org/about-the-library/board-meeting-times-committees>

Public comment can be made in-person at the Board Meeting.

**HOPE C. TRIBBLE
President of the Library Board**

-- Regular Meeting Agenda --

1. Call to Order

2. Roll Call

3. Branch Manager's Report and Department Overview

- a. Haughville Branch Report – Ms. Monica Taboada, Manager, will report on their community and services. (enclosed)
- b. IndyPL Shared System Overview – Ms. Sarah Batt, Manager, Shared System, will give the Overview. (enclosed)

4. Public Comment and Communications

a. Public Comment

The Public has been invited to the Board Meeting.

We welcome feedback from the public about our Indianapolis Libraries, and this is a time when the public may address the Library Board. If there are several individuals representing the same group, please select a spokesperson. Please do not repeat the same comments someone else has offered.

Please note also that this public comment time is not the appropriate forum for commenting on matters related to employee charges, employee complaints, or alleged employee misconduct. Any such matters should be brought promptly to the attention of the CEO or the Human Resources Department where matters can be properly addressed in compliance with established Library policies and procedures. A FIVE-MINUTE LIMIT WILL BE ALLOWED FOR EACH SPEAKER. **EACH SPEAKER SHOULD GIVE THEIR NAME AND IF THEY ARE SPEAKING ON BEHALF OF A GROUP.**

- b. **Communications** received, not requiring action. (at meeting)

5. Approval of Minutes

- a. **Executive Session, September 25, 2023** (enclosed)
- b. **Regular Meeting, September 25, 2023** (enclosed)
- c. **Executive Session, October 5, 2023** (enclosed)
- d. **Special Meeting, October 5, 2023** (enclosed)

COMMITTEE REPORTS

6. Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)

- a. **Report of the Treasurer – September 2023** (enclosed)
- b. **Resolution 66 – 2023** (Resolution for Transfer Between Accounts and Classifications) (enclosed)
- c. **Resolution 67 – 2023** (Resolution for Annual OverDrive Magazines Subscription Renewal) (at meeting)
- d. **Resolution 68 – 2023** (Resolution for Annual Data Axle Database Renewal) (at meeting)

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

- a. **Resolution 69 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch) (enclosed)
- b. **Resolution 70 – 2023** (Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch) (enclosed)
- c. **Resolution 71 – 2023** (Amendment to Design Services Contract for the Learning Curve at Central Library Renovation Project) (enclosed)

- d. **Resolution 72 – 2023** (Approval to Establish a Guaranteed Maximum Price for the Construction Manager as Constructor for the Learning Curve at Central Library) (enclosed)

9. Library Foundation Update

10. Report of the CEO

- a. **Confirming Resolutions:**
 - 1) **Resolution Regarding Finances, Personnel and Travel (73 – 2023)** (enclosed)
- b. **CEO Report – October 2023** (at meeting)
- c. **Presentation on Career Development Program** – Ms. Peggy Wehr, Area Resource Manager, and Ms. Elizabeth Schoettle, Area Resource Manager, will give the Presentation. (enclosed)

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

- 13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

November 2023 –

INFORMATION

14. Materials

- a. **Notes of September 19, 2023 and October 17, 2023 Diversity, Policy and Human Resources Committee Meetings** (enclosed)
- b. **Notes of October 10, 2023 Facilities Committee Meeting** (enclosed)
- c. **Notes of October 10, 2023 Finance Committee Meeting** (enclosed)

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, November 27, 2023, at the Spades Park Branch Library, 1801 Nowland Avenue, at 6:30 p.m.

18. Other Business

19. Adjournment



Haughville Branch Library



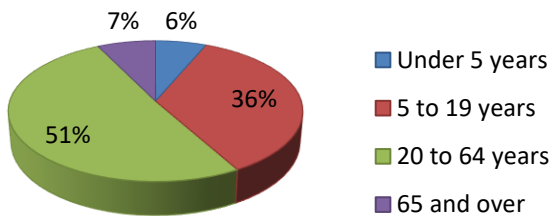
Who we are:

- 1 FT Branch Manager
- 1 FT Circulation Supervisor
- 1 FT Public Services Librarian- Adult
- 1 FT Public Service Librarian- Juvenile
- 1 FT Library Assistant II
- 1 FT Computer Lab Assistant II
- 1 PT Library Security Assistant
- 2 PT Pages

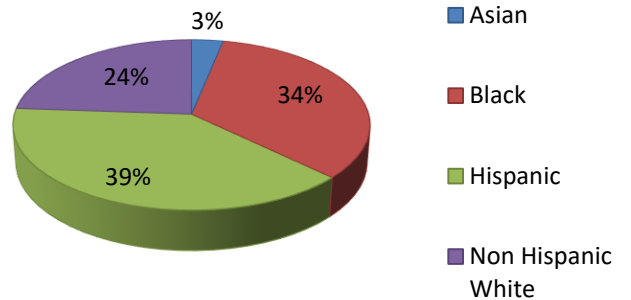
Who We Serve:

Total Base population: 12,237

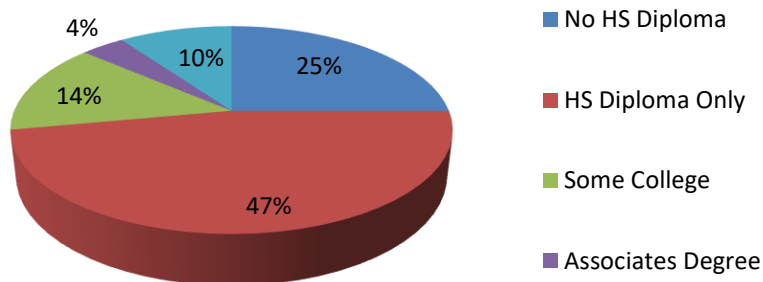
Population by Age



Population by Race



Education Among Those Aged 25+



Data from Census.gov and SAVI

Households Speaking Spanish

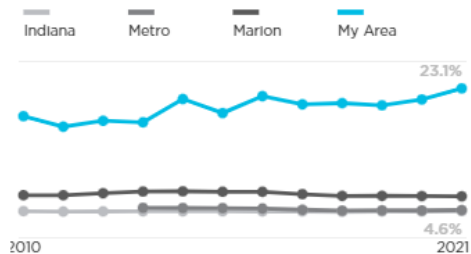
23%

of total households (2021)

Higher than similar geographies.



< Pct. Spanish Speaking Households 1 / 2 >



Population Below 125% of Poverty

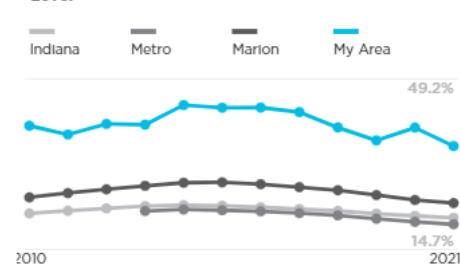
37%

of total population (2021)

Higher than similar geographies.



< Pct. of Population below 125% of Poverty Level 1 / 3 >



How we serve:

- 41,159 items checked-out 2022
- 29,820 items checked-in 2022
- 59,271 door count in 2022
- 41,159 items in collection 2022
- 20 public computers
- 5 Children's AWE educational computers
- 17,863 computer users in 2022

Our Story:

The Haughville Branch first opened its doors in 1896 and was the third branch that was built as part of the public library system in Marion County. In 2003, the Haughville branch relocated into a new, 11,000 square foot building at 2121 W Michigan Street. Community organizations and the Indianapolis public library collaborated to have the library brought back into the center of the service area. The library currently provides services to the neighborhoods of Haughville, Stringtown, Hawthorne, and We Care.

In the early 1900's, these neighborhoods provided housing for the working class employed in manufacturing plants and iron foundries owned by the Haugh family and others. It was a haven for immigrants, including the Irish, Slovenian, Serbian, Hungarian, and Germans. In the 50's and 60's, we saw a large migration of African Americans coming in

from the South. In addition, many Latin, Asian, and Indian immigrants now call Haughville their home.

We are an inner-city branch, and our patrons confront many of the issues present in the inner city, including crime, unemployment, and limited education. Our patrons include many people of different races and backgrounds. They come from single parent households, large families, multi-cultural families, and families where no English is spoken. We also serve IUPUI students and faculty west of the river and commuters traveling to and from work downtown.

The communities' economic reality can frequently make it difficult to maintain phone or internet service. The libraries 20 public internet computers often help alleviate the digital divide our patrons face, even if only for a short period of time. There are also 5 educational AWE computers children to use when they visit the library. In addition, the new accessibility computer was installed this year. We provide programs for children, teens, and adults in the community room that is also available to use as meeting space for neighborhood groups.

We believe that our prominent presence along the Michigan Street corridor contributes to the development efforts of the Near West. We continue to work with our community partners to serve the residents and look for further opportunities to provide needed services to the community.

Highlights:

The Haughville Branch Library is constantly working on improvements like:

- Combining the Circulation and Information Desks into one location for easier access.
- Opening the quiet area behind the fireplace by adding windows and making the area more inviting.
- Renovating the area across from the Circulation/Information Desk with seating and tables.
- Adding a digital screen to promote library programs.
- The Device Lending program where patrons can checkout Chromebooks. Hotspots will resumed this year.
- Partnership with the Alpha Kappa Alpha to provide a food box right outside the library.
- Mural completed in the Children's section of the library, made possible by the Art for Neighborhoods grant and done by local artists Nasreen Khan and Israel Solomon.
- New carpeting and the removal of a step-up stage area in the Children's area.
- Purchase of 2 new shelves on the right side of the library. One housing the new LGBTQ+ collection. The other one will be used to move the adult collection and expansion of Spanish books.

- New Racial Equity display placed in front of the library for high visibility.
- Converting the part time juvenile PSA position into a Full-time position.
- We collaborated with the local organization Fonseca Theater to bring a three-session, two-hour theater program for school-age kids, focusing on costume making, writing, and acting.
- The Marion County Health Department is conducting a year-long program featuring monthly healthy nutrition education classes right here at the library.
- A new partnership with Step Up has opened doors for a monthly health truck, providing essential testing and community navigation services.
- Our biannual job fair, with Hawthorne Community center, in August brought of 16 different employers and 77 job seekers, solidifying its reputation as a popular and well-attended program that our patrons can rely on.

Prepared by
Monica Taboada, Branch Manager
Haughville Branch Library
2121 W Michigan St.
Indianapolis, IN 46222

THE LIBRARY'S SHARED SYSTEM

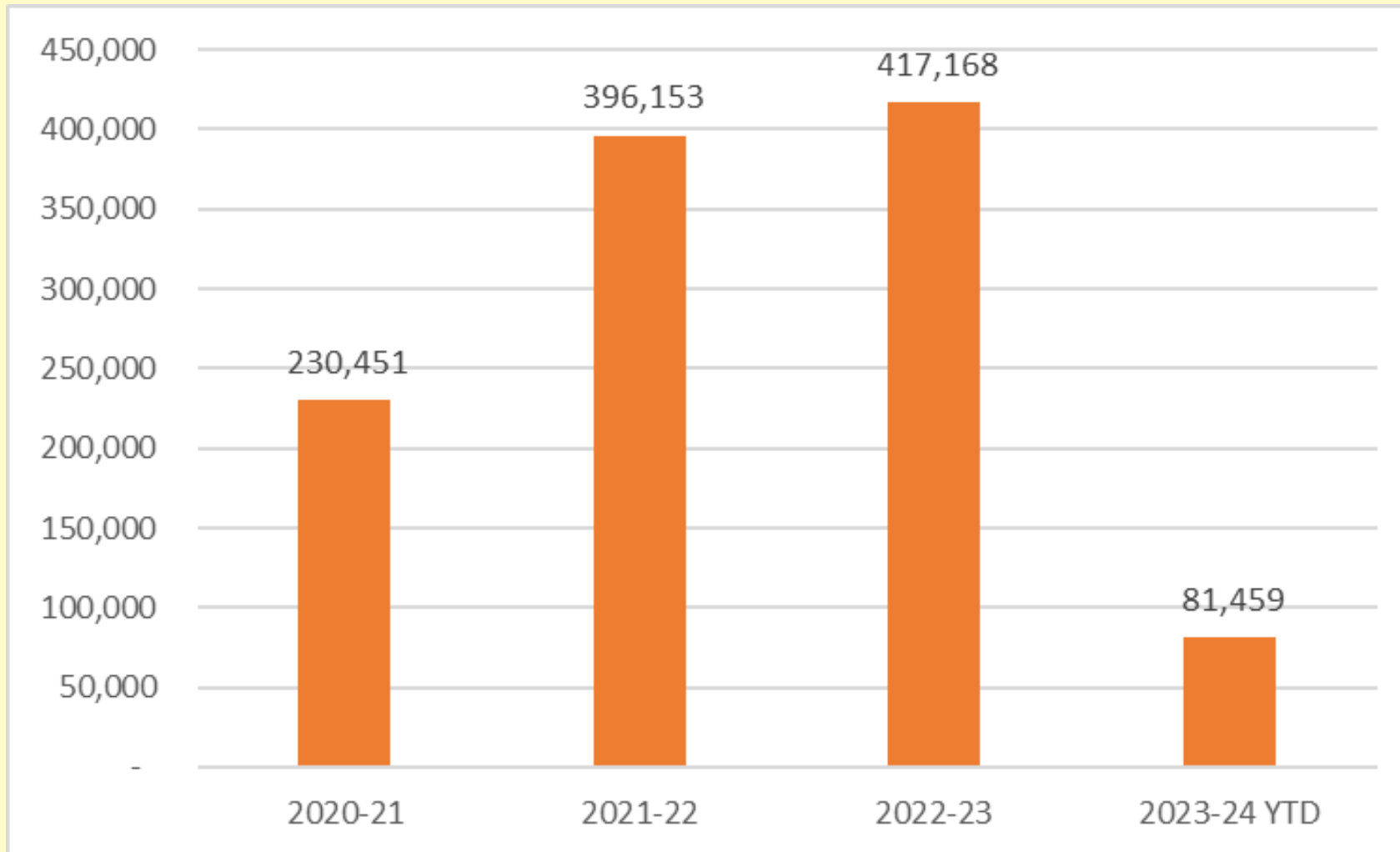
Sharing books, resources, information,
and inspiration



Author/Creator Gene Luen Yang Visits Harrison Hill Elementary School



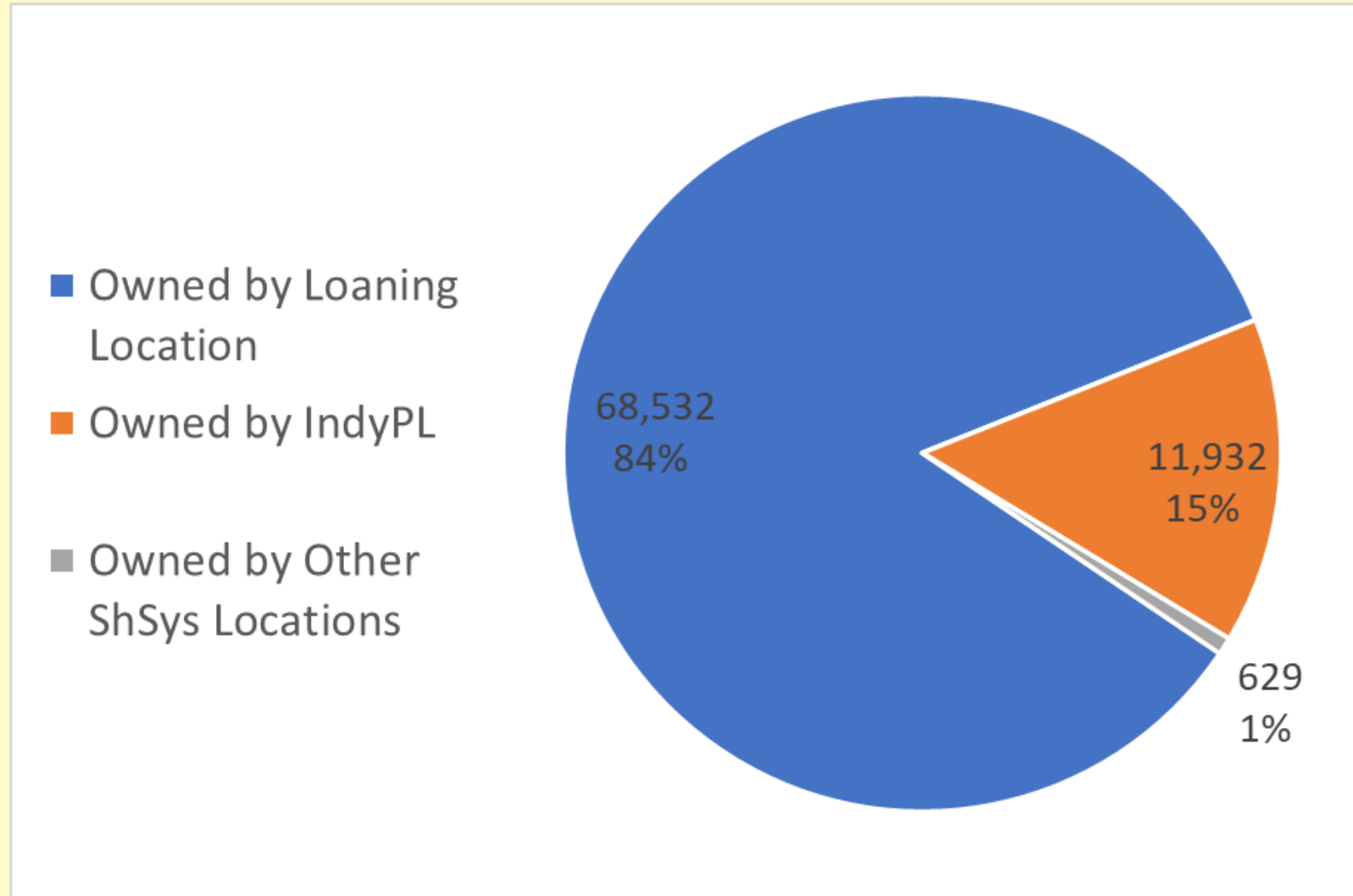
Circulation by School Year



This year,
30,609
students
have
library
cards

542,854
items
owned by
Shared
System
members

Circulation by Source (YTD Fall 2023)

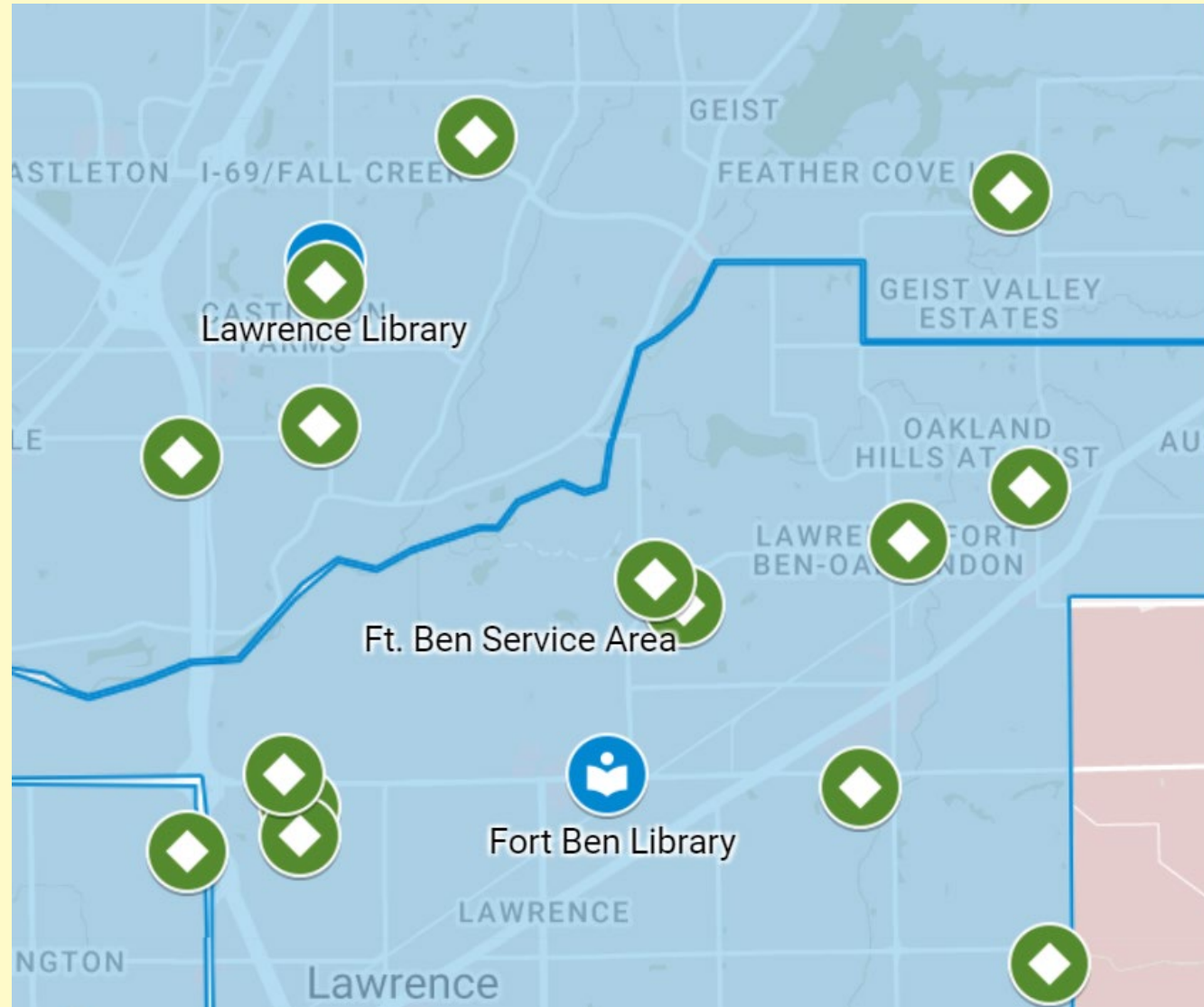


Shared System members also shared 8,523 items with IndyPL patrons

Lawrence Township Schools

- 15 schools joined in 2015
- Prompted a number of innovations and changes
 - Centralized delivery
 - Limited access cards - NOT eresource cards
 - Explicit invitation to use branch library
 - Import student data
 - Student debt began fine free conversation
 - Ebook sharing among schools
 - Beanstack

Lawrence Township Schools

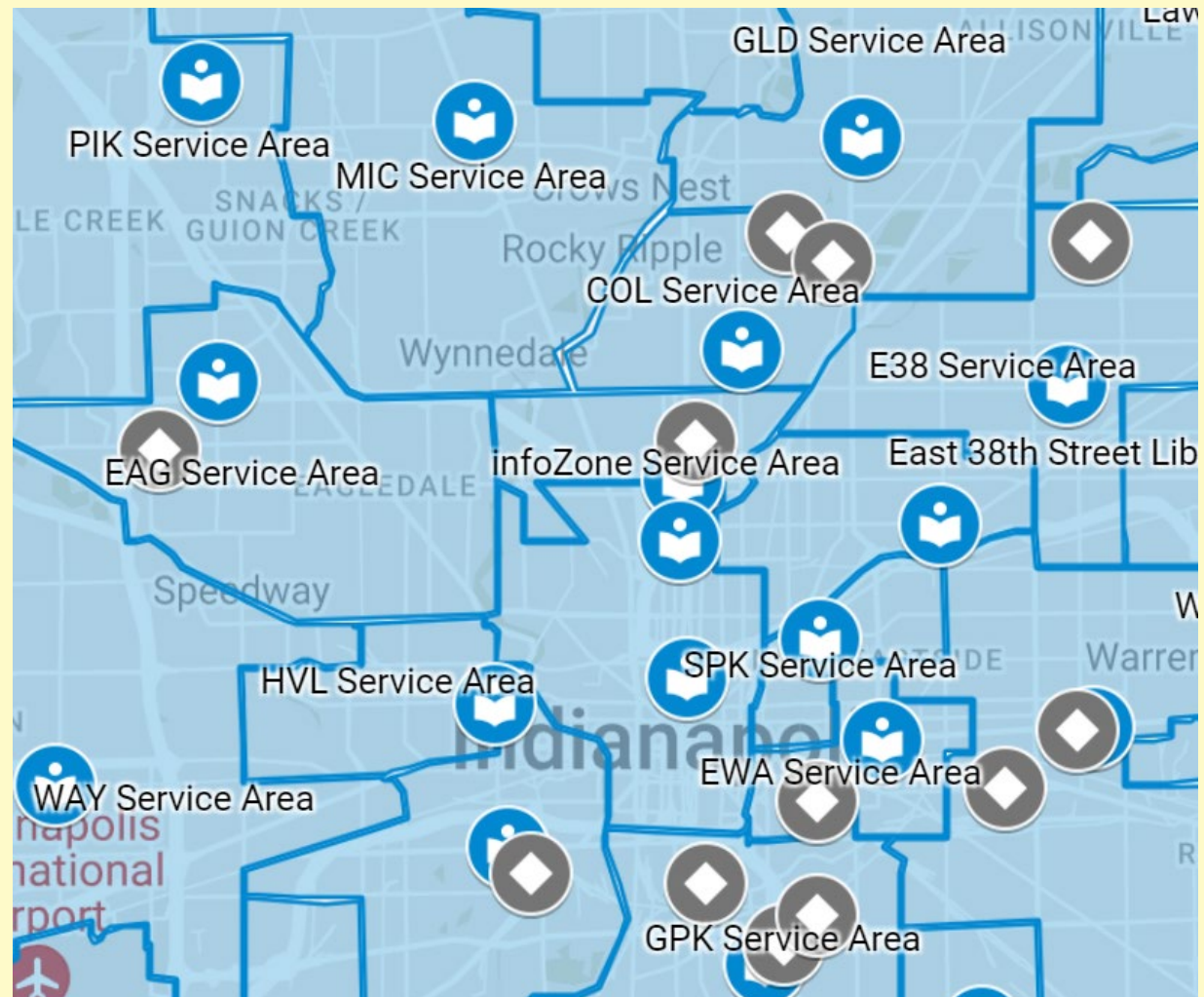


Indianapolis Public Schools

- Feasibility study conducted in 2017
- Circumstances changed
 - Sorter
 - New media center coordinator
 - Elementary and Secondary School Emergency Relief (ESSER) Grant Program
- Three schools in pilot study conducted Fall 2022
- Seven IPS schools added in August 2023
- 12 will join in January 2024
- 7 will join in August 2024 and another 7 in January 2025

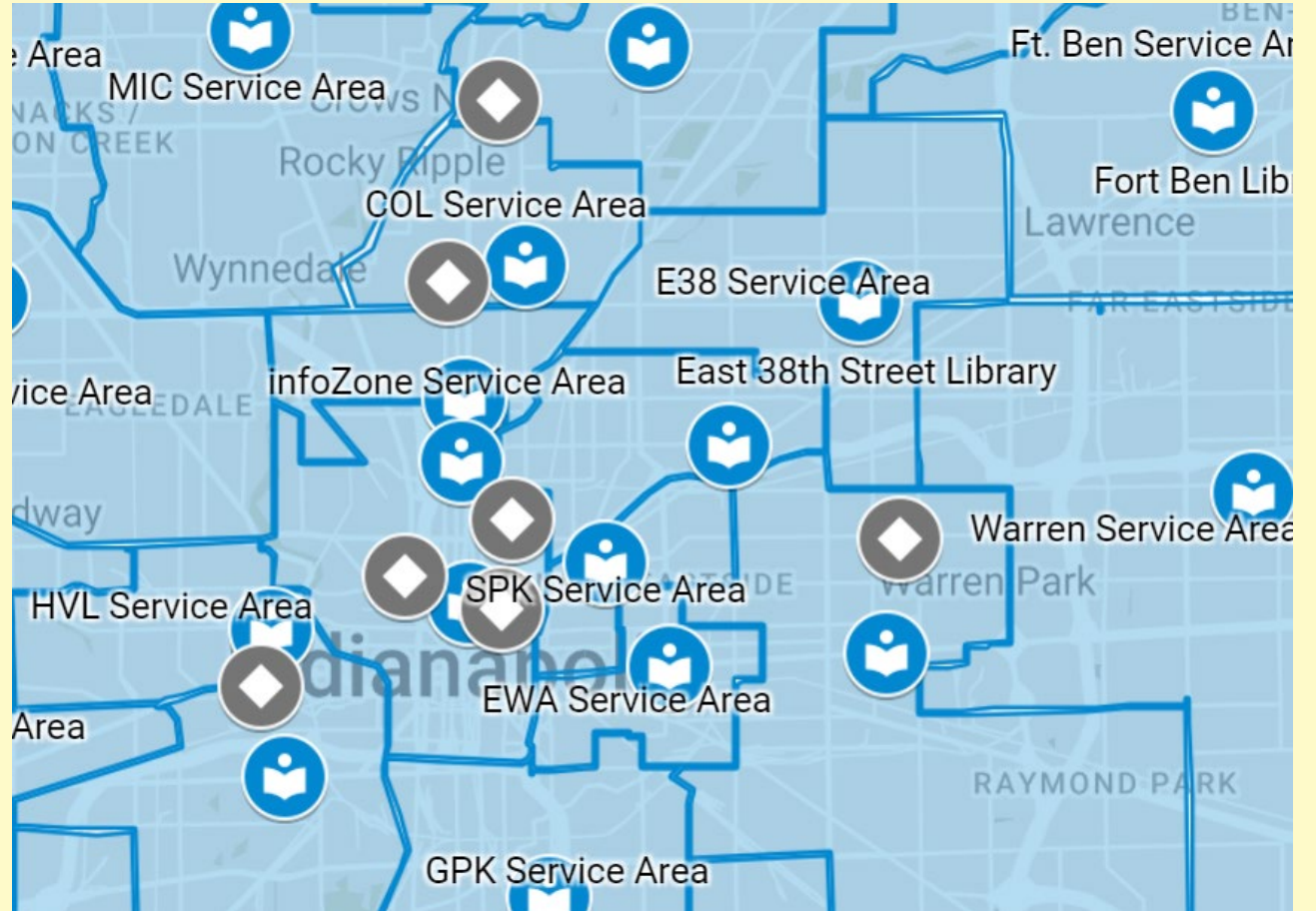
2024 January IPS Schools to Launch

Butler Lab #55 at E.Blaker
Butler Lab #60 at W.Bell
Christian Park #82
Daniel Webster #46
Eleanor Skillen #34
Frederick Douglass #19
George W Julian #57
James A Garfield #31
William McKinley #39
Lew Wallace #107
Robert Lee Frost #106
Rousseau McClellan #91



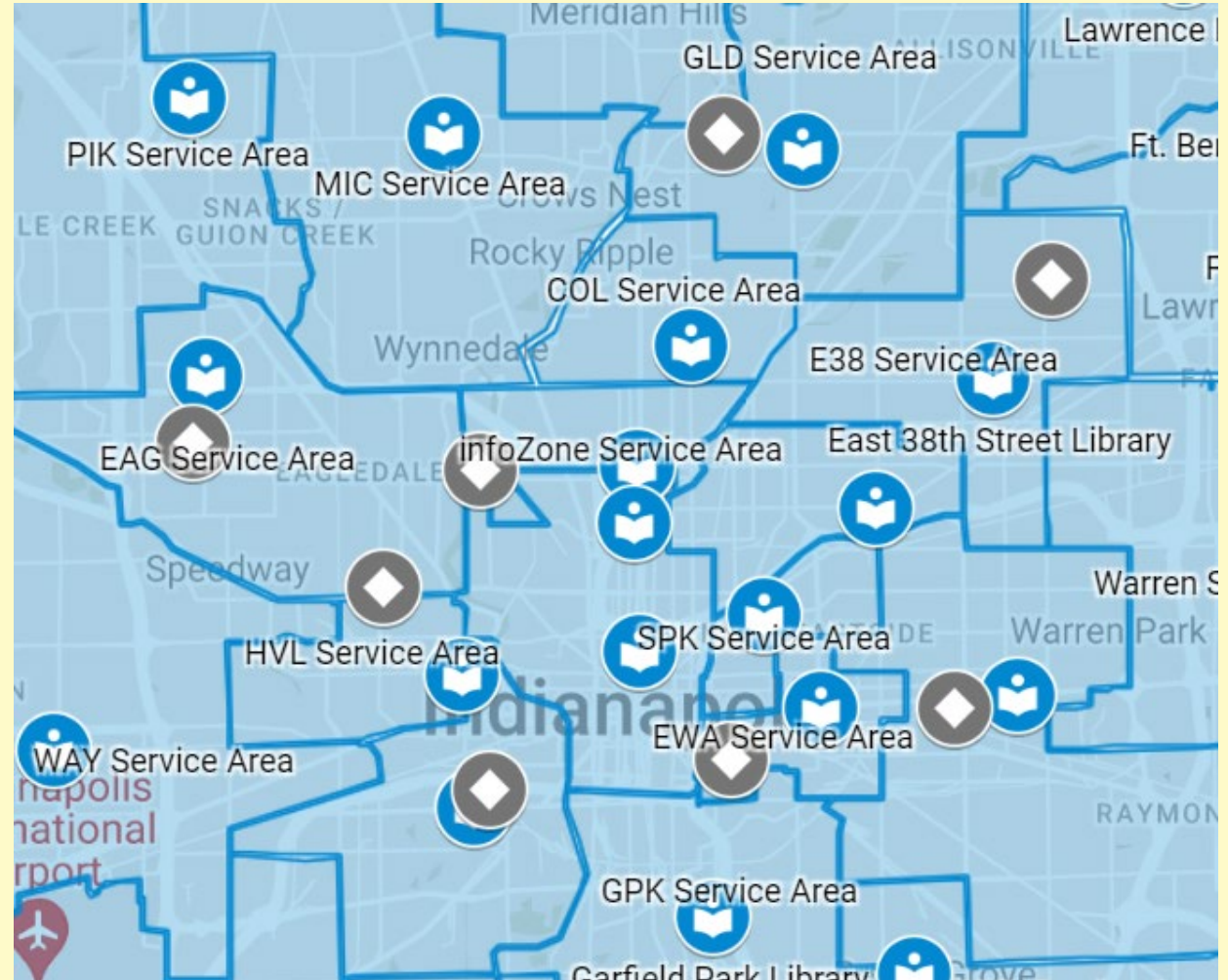
2024 August IPS Schools to Launch

Anna Brochhausen
Center for Inquiry #2
Center for Inquiry #27
Center for Inquiry #84
Crispus Attucks HS
George Washington HS
James Whitcomb Riley #43



2025 January IPS Schools to Launch

Arlington Middle School
Broad Ripple Middle School
Ernie Pyle #90
Howe Middle School
Longfellow Middle School
Northwest Middle School
Ralph Waldo Emerson #58



Sora

The
INDIANAPOLIS PUBLIC
Library

We are just getting
started with Sora



© Copyright 2022, OverDrive, Inc.

OverDrive

Which schools use Sora?

- IPS
- Lawrence Township
- Perry Township
- Pike Township
- Wayne Township
- Decatur Central and Warren Central high schools
- Other charter and private schools as well as Indiana School for the Deaf

1,110 students have checked out 2,644 ebooks and downloadable audiobooks YTD

Why use Sora instead of Libby?

Schools can curate school-based ebook collection by grade level.

Materials owned by The Library can be excluded by request.

Schools have access to some or all of the following:

- School-owned collection
- District-owned collection
- Original shared collection created in Axis 360
- New shared collection

About 5,000 more books that are NOT visible in Libby or in BiblioCommons

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
SEPTEMBER 25, 2023

The Indianapolis-Marion County Public Library Board met in Executive Session at the College Avenue Branch Library, 4180 North College Avenue, Indianapolis, IN on Monday, September 25, 2023 at 4:30 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble presided as Chairman. Secretary Payne was present.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha.

Ms. Tribble announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(2) for discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 6:00 p.m.

Patricia A. Payne, Secretary to the Board

CERTIFICATION

I, Patricia A. Payne, Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Patricia A. Payne, Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
SEPTEMBER 25, 2023

The Indianapolis-Marion County Public Library Board met in person at the College Avenue Branch Library, 4180 North College Avenue, Indianapolis, Indiana on Monday, September 25, 2023 at 6:30 pm. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. Dr. Payne acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Palacio, Dr. Payne, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha.

The Chair recognizes a quorum.

Ms. Tribble made the following statement:

Today, I'd like to start with gratitude to the College Avenue Branch for opening your facility to us and hosting our meeting tonight. We will hear from College Avenue's branch manager in a few moments. I will say with pride that this is my branch in a couple of ways. It is six minutes from my house, by car. It might be a little longer walk. But also, I grew up going to church at College Avenue Church of Christ, which is right across the street, literally from fifth grade to twelfth grade. I grew up in church here, so happy to be here.

I want to reflect on the last year and talk about one of the aspects that I'm proud of with this Board, and that is that the Board has expressed unwavering support of intellectual freedom, the freedom to read, in the face of national headlines on censorship and the banning of books, and even local activity. In April of this year, the Board formally affirmed our position on intellectual freedom to support our Library staff and our collections, displays, and programming against censorship, and we continue this commitment. And to be clear, by this we mean our full commitment, extending at its foundation from general support of IndyPL staff led by our CEO, Gregory Hill, and maintaining collections that are diverse and robust on perspectives, including marginalized and underrepresented voices.

And our full commitment includes the specific, such as the current moment when the IndyPL team is working hard to plan and promote important programming during Banned Books Week, which starts October 2, 2023. Just announced this morning, the Library will

host local best-selling author John Green to have a conversation on the topic of celebrating our freedom to read. Later in this Agenda, you will hear more about the Library's ongoing leadership to educate our patrons and greater community about the importance of intellectual freedom.

And one other thing that I would like to bring to your attention is a partnership that the Library and the Library Foundation have entered into with regard to an event called "A Conversation with Weathering," with author Arline T. Geronimus. It will be on October 17, 2023 at the Indiana Landmarks Center. Dr. Geronimus will be introduced by Tamara Winfrey-Harris, and it will be a conversation with John Krull, about the concept of weathering. Weathering describes the physiological effects of living in marginalized communities that bear the brunt of racial, ethnic, religious, and class discrimination, and how this leads to inequity in health and life. It's a free event. The Library is a partner, and I think all of our employees will receive information about it, and I hope there is a large crowd at Indiana Landmarks to talk about such an important topic.

3. Branch Manager's Report and Department Overview

a. College Avenue Branch Report

Mr. Chase Martin, Manager, College Avenue Branch, discussed his Report.

He advised that he had been in his position since last July. He was a participant in the Library's Career Development Program. During that Program, he got to meet with Library leadership and other people to discuss his desire to be in management at IndyPL. He thanked the Library for providing that Program.

The College Avenue Branch serves approximately 33,000 people. The population served breaks down as 58% White, 29% Black, 4% Hispanic, and 3% Asian. Approximately 93% of households in this area report English as being their primary language.

In 2022, they had about 890 new registered borrowers, about 88,000 people walked through the door, and they had about 326,000 checkouts. They offered about 89 programs where 5,000 people participated in those programs.

Mr. Martin then mentioned some of the events where Branch staff has had a presence, including Juneteenth at Tarkington Park, North Church Farmers Market, and St. Joan of Arc French Market.

He also shared some of the programs at the Branch including Paws to Read and the College Avenue Chess Club. Another program they have hosted is the Flava Fresh Art Exhibit which has been at this location for 20 years. It is done in tandem with a local artist named D. Del Reverda-Jennings, and she hosts this event under the Flava Fresh umbrella. The particular exhibit has been officially on display since September 11, 2023 and it will remain at this Branch through January 27, 2024. Currently, they are holding a community vote for our patrons and visitors to vote on their favorite artwork, and they can vote up until October 15, 2023. After the vote, the winners of the community vote will be announced at the Flava Fresh artist reception and awards

ceremony at the Branch on October 27, 2023 from 6:00 pm to 9:00 pm.

Mr. Martin advised that he has hired some new staff at the Branch and they are working out well.

Additionally, it was noted that the Branch will be celebrating 100 years in the area in June of 2024. Plans are underway for the celebration.

Mr. Biederman thanked Mr. Martin for serving as the Branch Manager at College and also thanked him for his participation in the Career Development Program.

b. IndyPL Volunteer Services Overview

Ms. Wendy Johnson, Volunteer Services Supervisor, shared some information about her background.

She then shared some statistics about volunteerism at the Library:

- 100% of IndyPL branches engage group or individual volunteers.
- 96% of IndyPL branches engage ongoing volunteers.
- Indy Library Store hosts 50+ volunteers every week – all year.
- 11.2% - Percentage of staff members who volunteered/interned with IndyPL before becoming a staff member.

Ms. Johnson discussed components of Volunteer Engagement being a Strategic Priority such as:

- Racial Equity Strategic Objectives
- Partnerships Strategic Objectives
- Volunteer Resources Goals

At this time, she read a list of Library partnerships with both corporations and civic organizations which included companies like Cummins, Lilly, Honda, etc. There were also partnerships mentioned with high schools and universities and partnerships with supported volunteers.

Ms. Johnson then discussed an Overview of the Internship Program which included a timeline and goals.

The Team Goals for 2024 and Ms. Johnson's Personal Goal was shared which included transitioning to Impact reporting rather than just the numbers. Her personal goal included supporting the development of the next IndyPL Strategic Plan through the lens of community engagement.

Dr. White asked how does the Library recognize and thank the volunteers.

Ms. Johnson replied that there is an informal process and a formal process.

Ms. Johnson mentioned that volunteers are recognized for the number of hours they volunteer. We start out at 50 hours and/or six months, and our volunteers receive a

volunteer lanyard and they get their ID badge. Then, it goes on to their service year pins that happen at one year, five year, 10 year and 15 year. They also receive a gift from her department.

We then also do appreciation dinners every other year. Normally, those are held at the Children's Museum.

4. Public Comment and Communications

a. Public Comment

Ms. Tribble announced that there were no speakers to address the Board this evening.

b. Communications received, not requiring action.

There were no Communications received.

5. Approval Of Minutes: Executive Session, Regular and Special Meetings

a. Special Meeting, August 15, 2023

The minutes from the Special Meeting held August 15, 2023 had been distributed to the Board.

The minutes were approved on the motion of Mr. Biederman, seconded by Dr. White, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

b. Executive Session, August 28, 2023

The minutes from the Executive Session held August 28, 2023 had been distributed to the Board.

Ms. Tribble requested Board approval to amend the name of the Secretary listed on the document to “Dr. Payne.”

Following the motion of Dr. White and seconded by Mr. Biederman, the Board members unanimously consented to this amendment.

The minutes were approved, as amended, on the motion of Mr. Biederman, seconded by Dr. Payne, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

c. **Regular Meeting, August 28, 2023**

The minutes from the Regular Meeting held August 28, 2023 had been distributed to the Board.

At this time, Ms. Tribble requested Board approval to amend the words “counsel” and “councillors” on Page Two of the document.

Following the motion of Dr. White and seconded by Mr. Biederman, the Board members unanimously consented to this amendment.

The minutes were approved, as amended, on the motion of Dr. White, seconded by Mr. Biederman, and the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

COMMITTEE REPORTS

6. **Finance Committee (Dr. Patricia A. Payne, Chair; Dr. Luis A. Palacio, Dr. Eugene G. White)**

a. **Report of the Treasurer – August 2023**

Ms. Lolita Campbell, Chief Financial Officer and Ms. Mary Rankin, Treasurer, discussed the Report of the Treasurer. They also displayed some summary slides for the Board’s information.

Ms. Campbell then shared information that Property Taxes are 60% of the Budget. Namely, \$22,127,952 of the total Budget of \$36,871,032. This is normal because we receive tax payments in the second and fourth quarter of the year.

The Intergovernmental revenue is 2% lower but on target. Charges for Services is 15% higher. Interest revenue continues to grow. Total YTD is \$773,187.

Ms. Rankin advised that on the Expenditures side, Personal Services and Benefits is \$1.8 million more than last year. Supplies expenses are higher than last year. In Other Services and Charges, there has been an 11% increase due to legal and cleaning services. Capital Outlay is comparable to last year.

It was pointed out by Mr. Biederman that the Expenditure chart was incorrect and needed to be corrected.

Ms. Campbell advised that the chart will be revised.

Dr. Payne made the motion, which was seconded by Dr. Palacio, that the Report of the Treasurer be filed for audit.

The Report of the Treasurer was approved for filing for audit on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

At this time, President Tribble asked for the consent of the Board to simultaneously consider items b, c and d, namely, Resolutions 61, 62 and 63 – 2023.

The Board members gave their consent.

- b. **Resolution 61 – 2023** (Final Bond Resolution for the 2023 Central Library Project)
- c. **Resolution 62 – 2023** (Final Bond Resolution for the 2023 Nora Branch Project)
- d. **Resolution 63 – 2023** (Final Bond Resolution for the 2023 Pike Branch Project)

At this time, Ms. Campbell discussed Resolutions 61, 62 and 63 – 2023. She advised that the resolutions have previously been reviewed and discussed in the Finance Committee.

After full discussion and careful consideration of Resolutions 61, 62 and 63 – 2023, it was noted that these resolutions all received a favorable recommendation from the Finance Committee. Dr. Palacio seconded the recommendation. The resolutions were approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

The resolutions are appended to, and made a part of, these minutes.

e. **2022 Audit Update**

Ms. Rankin shared that the Library has received a Certificate of Excellence in Financial Reporting for our 2021 report. We have already submitted our 2022 report as well. The Library has received this award the past 32 years.

She then reviewed some of the financial information as follows: As of December 31, 2022, there's an increase of \$13.8 million, which was 7.9% over the net position at 2021. The unrestricted balance is very healthy at \$38.8 million. Then we also have a general fund presentation and that balance also increased and that was an 11.3% increase in the fund balance. And the general fund balance as a percentage of expenditures is nearly 100%, which means that that's very healthy. We would be able to go a whole year if we had to, but we don't want to do that.

Expenses were less than budget. We paid off bonds as scheduled in the amount of \$15 million in 2022.

Ms. Rankin advised that the complete report will be available on the Library's website shortly.

The Board members congratulated Ms. Rankin and Ms. Campbell on their work.

7. Diversity, Policy and Human Resources Committee (Mr. Raymond J. Biederman, Chair; Dr. Khaula Murtadha, Dr. Luis A. Palacio, Dr. Patricia A. Payne)

Mr. Biederman advised that he had two informational items.

First, the Board will have their first training session on September 29, 2023. It will be an all-day event.

The second item is the CEO Evaluation process. The Board is engaging an outside consultant to put together the instrument, deliver the instrument, and get input from several levels in the Library with regard to that CEO review. Over the next month, the Board will be developing the instrument and talking about it at the next Committee meeting.

8. Facilities Committee (Dr. Eugene G. White, Chair; Mr. Stephen Lane, Dr. Khaula Murtadha)

After confirming with Mr. Adam Parsons, Director of Facilities, Dr. White shared that the Committee had nothing to report at this time.

9. Library Foundation Updates

Mr. Biederman, Library Board Representative to the Foundation, reviewed the following highlights contained in the Update:

News

Kim Ewers, the Library's Diversity, Equity and Inclusion Officer and Roberta Jagers, the Library Foundation's President, are taking a six-week certification course entitled Achieving Justice, Equity, Diversity and Inclusion through the ISO 30415 Standard from Union Institute & University. The International Organization for Standardization (ISO) published the standard in 2021. It enables organizations to adopt JEDI principles and practices by following a framework of actions, measures and outcomes. We thank The Indianapolis Foundation Library Fund for underwriting Ewers' participation.

The Library Foundation is proud to fund the Fall 2023 Nonprofit Series at Central Library with support from The Meridian Foundation. This ten-part series runs through October 21, 2023. It covers topics such as starting a 501c(3) organization, developing an effective board of directors, strategic planning, volunteer management, program planning and evaluation, and fundraising. According to supervisor librarian Leah Kim, "This workshop

series enables our participants to manifest their ideas into tangible, long-lasting nonprofits while providing a space for meaningful connections with peers.”

Donors

We thank the 150 donors who made gifts last month, following are the top corporate donors: Arthur Jordan Foundation and The Indianapolis Foundation Library Fund.

Program Support

This month we are proud to provide more than \$200,000 to the Library. Examples of major initiatives supported included: Y A Author Visits, On the Road to Reading, International Festivals & Celebrations, and Growing Global Citizens.

Dr. Payne asked Mr. Biederman if he could provide any information on the Lillian Childress Hall Scholarship Fund.

Mr. Biederman noted that information on the Scholarship will be provided at an upcoming meeting.

10. Report of the CEO

a. Confirming Resolutions

1) Resolution Regarding Finances, Personnel and Travel (64 – 2023)

Mr. Hill made a recommendation that the Board approve Resolution 64 – 2023 Regarding Finances, Personnel and Travel. He reminded everyone that this is a routine, procedural action. It approves new hires, compensation changes, resignations, travel and financial-related claims and warrants.

Dr. White made the motion, which was seconded by Mr. Biederman, to approve Resolution 64 – 2023, the Resolution Regarding Finances, Personnel and Travel.

Resolution 64 – 2023 was approved on the following roll call vote:

Mr. Biederman – Aye	Dr. Payne – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	Ms. Tribble – Aye

The resolution is appended to, and made a part of, these minutes.

b. Report of the CEO

Mr. Hill made his Report to the Board as follows:

Library staff continues to focus on “Supporting Lifelong Learning in the City of Indianapolis.”

We continue to hold meetings with staff at branch locations and departments. In August, the Executive Committee held meetings at the Haughville Branch and the College Branch. We held our Town Hall meeting on September 20, 2023. At the September Town Hall, we had 181 staff members join. In July, we had 174, and in May 186.

September 20, 2023 was the Library's Vendor Appreciation Day. We had over 40 vendors participate. Feedback included: "I sincerely appreciated the event yesterday and the opportunity to speak with you all in person there. It is my honor to serve The Library." "Thank you so very much for the lovely luncheon today. It always feels nice to be appreciated."

The Indianapolis Public Library proudly hosts #1 New York Times bestselling author and Indianapolis resident John Green on October 2, 2023 at 6:00 p.m. at Central Library. John Green will participate in a moderated conversation about banned and challenged books and intellectual freedom.

Adult Program Highlights

- Digital Creativity Workstations – East 38th and Central
- Multilingual Computer Classes – Michigan Road
- Film Screening of *Silver Carnation* – Central

Juvenile Program Highlights

- Story times continue – Many branches
- Book Club at Resource Treatment Center

c. Community Engagement at IndyPL

Mr. John Helling, Chief Public Services Officer, and Ms. Autumn James, Social Work Intern, reviewed the report entitled "Community Engagement at IndyPL" that had been distributed to the Board.

The items touched on in the report included:

- What community engagement is;
- Various examples;
- Additional details; and
- In-depth look at Social Work.

Mr. Helling then advised that some of the community engagement items at IndyPL include:

- Day-to-day interactions with patrons
- Community partner relationships
- Quality of Life initiatives
- Relationships with schools
- Formal feedback surveys

- Website/social media feedback
- Office hours for elected officials and city departments
- Targeted needs assessments
- Listening sessions

Information was then provided on each of the above-referenced items.

The IndyPL Social Work Program was reviewed. Some of the highlights included:

- Service Provision Snapshot
- Community Engagement Initiatives
- Future Endeavors
- Feedback

UNFINISHED BUSINESS

11. None.

NEW BUSINESS

12. None.

DISCUSSION AND AGENDA BUILDING

13. **Future Agenda Items** – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

October 2023 – There was discussion as follows:

Ms. Tribble requested a report on the Library's Leadership Program next month.

Dr. White commended Ms. Tribble and Mr. Hill for keeping tonight's meeting at two hours. He noted that the Board must continue to hear presentations from all areas of the Library but we must recognize parameters and respect everyone's time.

INFORMATION

14. **Materials**

There were no materials distributed at the meeting.

15. Board Meeting Schedule for 2023 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meeting Schedule** for 2023 will be updated as needed.
- b. **Library Programs/Free Upcoming Events** may be found at attend.indypl.org.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, October 23, 2023, at the Haughville Branch Library, 2121 West Michigan Street, at 6:30 p.m.

18. Other Business

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:40 p.m.

Patricia A. Payne, Secretary to the Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE EXECUTIVE SESSION
OCTOBER 5, 2023

The Indianapolis-Marion County Public Library Board met in Executive Session at the Library Services Center, 2450 North Meridian Street, on Thursday, October 5, 2023 at 3:00 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble presided as Chairman. In the absence of Dr. Payne, Dr. Palacio acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Palacio, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha and Dr. Payne.

Ms. Tribble announced that a quorum was present and that the meeting was duly constituted.

3. Discussion

Pursuant to IC 5-14-1.5-6.1(b)(2) for discussion of strategy with respect to the initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman declared the Executive Session adjourned at 3:35 p.m.

Luis A. Palacio, Acting Secretary to the Board

CERTIFICATION

I, Luis A. Palacio, Acting Secretary to the Board of the Indianapolis-Marion County Public Library, hereby certify that the foregoing minutes are true and correct.

Luis A. Palacio, Acting Secretary to the Board



INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE SPECIAL MEETING
OCTOBER 5, 2023

The Indianapolis-Marion County Public Library Board met in person at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Thursday, October 5, 2023 at 3:45 p.m. pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Tribble called the meeting to order. In the absence of Dr. Payne, Dr. Palacio acted as Secretary.

2. Roll Call

Members present: Mr. Biederman, Mr. Lane, Dr. Palacio, Ms. Tribble and Dr. White.

Members absent: Dr. Murtadha and Dr. Payne.

Ms. Tribble reminded everyone that there would be no Public Comment at this meeting.

3. Resolution 65 – 2022 (Approval of Compromised Claims Against Library)

At this time, Ms. Tribble advised that this meeting was being held for the sole purpose of considering Resolution 65 – 2023, the Approval of Compromised Claims Against Library.

It was noted that all Board members had received a copy of the resolution for their information and review.

After full discussion and careful consideration of Resolution 65 – 2023, the resolution was adopted on the motion of Mr. Biederman and seconded by Dr. White, to approve Resolution 65 – 2023, the Approval of Compromised Claims Against Library.

Resolution 65 – 2023 was approved on the following roll call vote:

Mr. Biederman – Aye	Ms. Tribble – Aye
Mr. Lane – Aye	Dr. White – Aye
Dr. Palacio – Aye	

The resolution is appended to, and made a part of, these minutes.

4. Adjournment

The Acting Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 3:50 p.m.

Luis A. Palacio, Acting Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for September 2023
Prepared by Accounting for the October 23, 2023 Board Meeting**

6a

Table of Contents

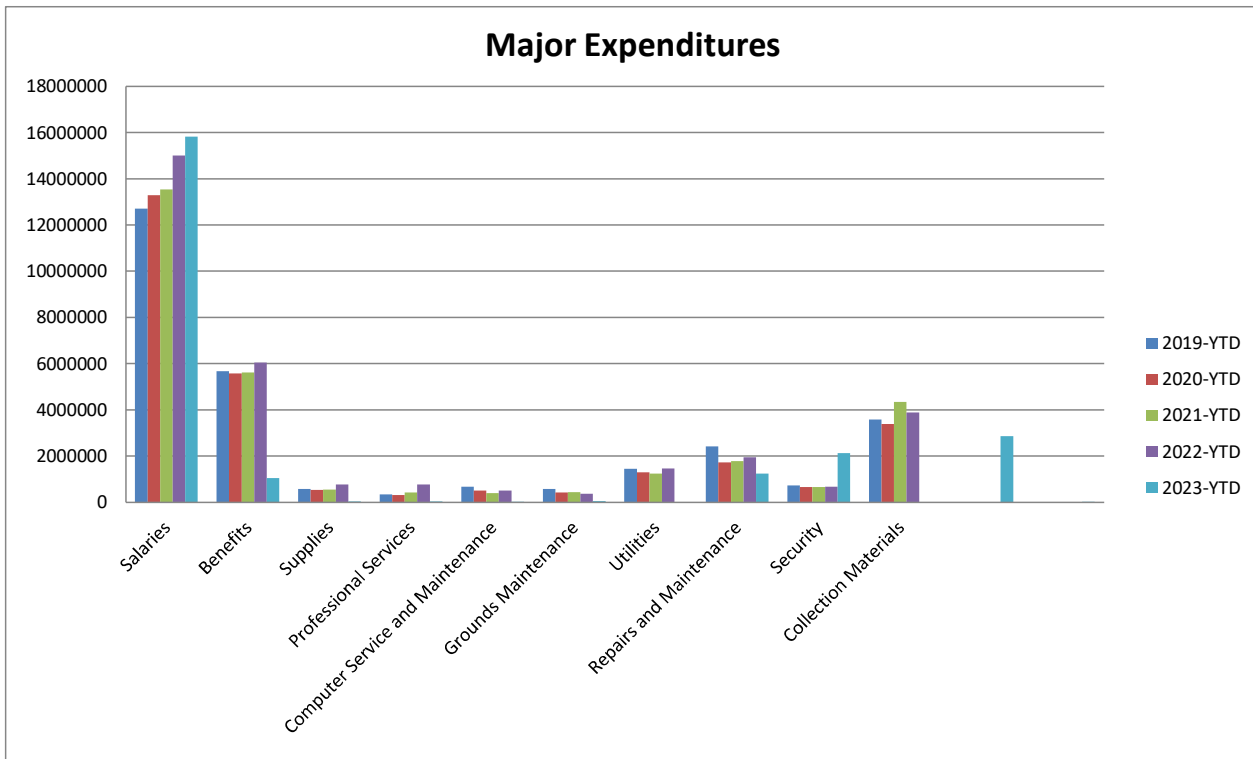
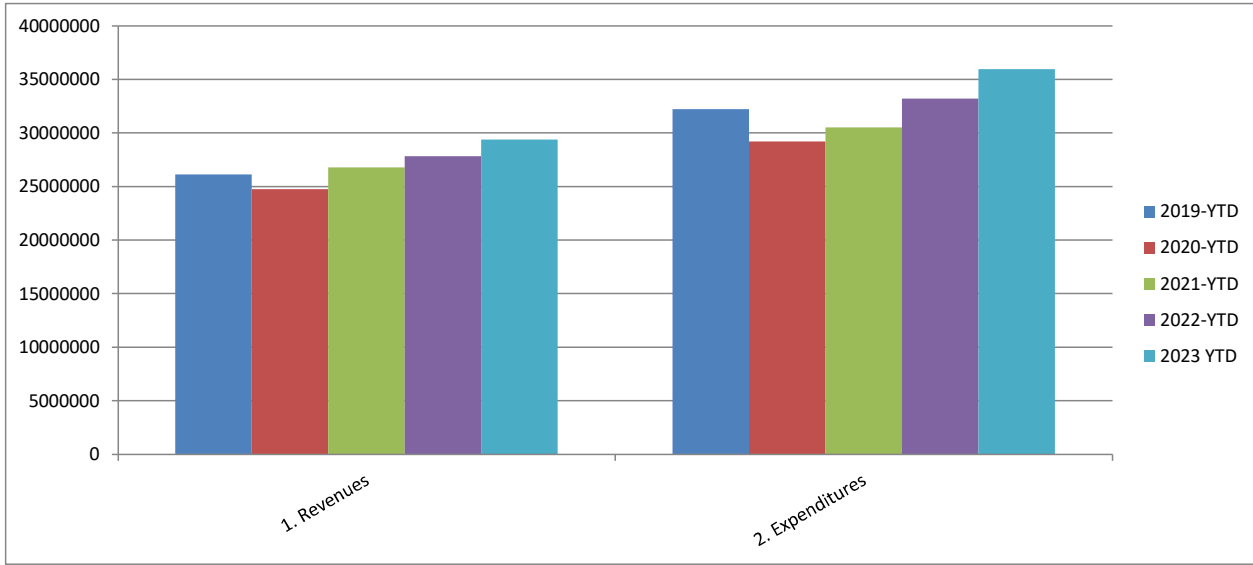
Operating Fund Revenues and Expenditures	1
Operating Fund – Charts	2
Operating Fund – Detailed Income Statement	3
Operating Fund – Cashflow Projections	6
Status of the Treasury – Cash Balances	7
Status of the Treasury – Investment Report	8
Bond and Interest Funds – Detailed Income Statement	9
Rainy Day Fund – Detailed Income Statement	10
Library Improvement Reserve Fund – Detailed Income Statement	11
Parking Garage – Detailed Income Statement	12
Shared System - Detailed Income Statement	13
Gift & Grant Fund - Detailed Income Statement	14
Summary of Construction Fund Cash Balances	15

**Indianapolis-Marion County Public Library
Operating Fund Revenues and Expenditures
Month Ended September 30, 2023**

		Annual 2023 Revised Budget	Actual MTD 9/30/2023	Actual YTD 9/30/2023	% Budget Received
Revenue					
Property Taxes	31	36,871,032	-	22,127,952	60%
Intergovernmental	33	8,501,617	366,066	5,316,505	63%
Fines & Fees	35	133,313	7,011	81,579	61%
Charges for Services	34	582,908	48,916	503,511	86%
Miscellaneous	36	704,520	132,624	1,353,993	192%
Total		46,793,390	554,618	29,383,540	63%

		Annual 2023 Revised Budget	Actual MTD 9/30/2023	Actual YTD 9/30/2023	% Budget Spent
Expenditures					
Personal Services & Benefits	41	35,679,433	3,340,969	23,244,363	65%
Supplies	42	1,456,807	113,781	727,846	50%
Other Services and Charges	43	16,799,861	643,367	10,332,861	62%
Capital Outlay	44	3,085,544	45,582	1,645,774	53%
Total		57,021,645	4,143,699	35,950,845	63%

**Indianapolis-Marion County Public Library
Chart Overview
Month Ended September 30, 2023**



Indianapolis-Marion County Public Library
Fund 101 - Operating Fund - Detailed Income Statement
Month Ended September 30, 2023

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE							
TAXES							
311000	PROPERTY TAX	50,208,312	50,208,312	-	22,127,952	-	28,080,360
311300	PROPERTY TAX CAPS	(13,337,280)	(13,337,280)	-	-	-	(13,337,280)
TAXES Total		36,871,032	36,871,032	-	22,127,952	-	14,743,080
INTERGOVERNMENTAL							
332200	E-RATE REVENUE	240,000	240,000	-	108,446	-	131,554
335100	FINANCIAL INSTITUTION TAX REV	443,294	443,294	-	212,891	-	230,403
335200	LICENSE EXCISE TAX REVENUE	3,111,698	3,111,698	-	1,479,752	-	1,631,946
335400	LOCAL OPTION INCOME TAX	3,854,584	3,854,584	321,215	2,890,938	-	963,646
335500	COUNTY OPTION INCOME TAX	523,541	523,541	44,851	462,659	-	60,882
335700	COMMERCIAL VEHICLE TAX REVENUE	303,422	303,422	-	150,414	-	153,008
339000	IN LIEU OF PROP. TAX	25,078	25,078	-	11,405	-	13,673
INTERGOVERNMENTAL Total		8,501,617	8,501,617	366,066	5,316,505	-	3,185,112
CHARGES FOR SERVICES							
347601	PUBLIC PRINTING REVENUE	280,000	280,000	28,809	258,714	-	21,286
347602	FAX TRANSMISSION REVENUE	74,468	74,468	6,554	66,634	-	7,834
347603	PROCTORING EXAMS	4,130	4,130	28	1,081	-	3,049
347604	PLAC CARD DISTRIBUTION REVENUE	55,000	55,000	-	44,598	-	10,402
347605	USAGE FEE REVENUE	2,500	2,500	2,222	19,838	-	(17,338)
347606	SET-UP & SERVICE - TAXABLE	21,295	21,295	1,500	13,775	-	7,520
347607	SET-UP & SERVICE - NON-TAXABLE	17,167	17,167	2,512	17,897	-	(730)
347608	SECURITY SERVICES REVENUE	33,183	33,183	1,280	11,035	-	22,148
347609	EVENT SECURITY	-	-	720	5,844	-	(5,844)
347620	CAFE REVENUE	16,325	16,325	-	-	-	16,325
347621	CATERING REVENUE	78,840	78,840	5,291	64,096	-	14,744
CHARGES FOR SERVICES Total		582,908	582,908	48,916	503,511	-	79,397
FINES							
351200	FINES	117,934	117,934	6,113	73,136	-	44,798
351201	OTHER CARD REVENUE	1,385	1,385	65	1,340	-	45
351202	HEADSET REVENUE	6,795	6,795	341	3,118	-	3,677
351203	USB REVENUE	5,332	5,332	407	3,057	-	2,275
351204	LIBRARY TOTES	1,867	1,867	86	927	-	940
FINES Total		133,313	133,313	7,011	81,579	-	51,734
MISCELLANEOUS							
360000	MISCELLANEOUS REVENUE	5,434	5,434	394	27,609	-	(22,175)
360001	REVENUE ADJUSTMENT	-	-	-	(86)	-	86
361000	INTEREST INCOME	69,610	69,610	107,523	880,710	-	(811,100)
362000	FACILITY RTL REV - TAXABLE	152,884	152,884	19,706	129,679	-	23,205
362001	FACILITY RENTAL REV - NONTAX	43,499	43,499	3,200	18,830	-	24,669
362002	EQUIPMENT RENTAL REV - TAXABLE	21,505	21,505	1,200	11,840	-	9,665
362003	EQUIPMENT RENTAL REV - NONTAX	2,801	2,801	600	1,700	-	1,101
367004	OTHER GRANTS	225,000	225,000	-	225,000	-	-
MISCELLANEOUS Total		520,733	520,733	132,624	1,295,282	-	(774,549)
OTHER FINANCING SRCS							
392100	SALE OF SURPLUS PROPERTY	3,787	3,787	-	11,738	-	(7,951)
396000	REFUNDS	5,000	5,000	-	796	-	4,204
399000	REIMBURSEMENT FOR SERVICES	175,000	175,000	-	46,177	-	128,823
399001	INSURANCE REIMBURSEMENTS	-	-	-	-	-	-
OTHER FINANCING SRCS Total		183,787	183,787	-	58,711	-	125,076
REVENUE Total		46,793,390	46,793,390	554,618	29,383,540	-	17,409,850

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
EXPENSE							
PERSONAL SERVICES							
411000	SALARIES APPOINTED STAFF	22,448,882	21,867,715	2,446,519	15,817,362	-	6,050,353
412000	SALARIES HOURLY STAFF	1,935,968	1,935,968	156,480	1,047,740	-	888,228
413000	WELLNESS	117,278	117,878	1,583	32,203	3,139	82,536
413001	LONG TERM DISABILITY INSURANCE	55,500	55,500	-	36,846	-	18,655
413002	EMPLOYEE ASSISTANCE PROGRAM	19,500	21,100	1,600	16,000	3,200	1,900
413003	TUITION ASSISTANCE	30,750	30,750	-	45,686	-	(14,936)
413004	SALARY ADJUSTMENT	1,158,108	840,108	-	-	-	840,108
413100	FICA AND MEDICARE	1,877,407	1,877,407	190,919	1,239,104	-	638,304
413300	PERF/INPRS	3,370,765	3,370,765	234,146	2,126,285	-	1,244,480
413400	UNEMPLOYMENT COMPENSATION	20,500	20,500	-	-	-	20,500
413500	MEDICAL & DENTAL INSURANCE	5,500,000	5,500,000	309,723	2,859,477	12,500	2,628,023
413600	GROUP LIFE INSURANCE	41,741	41,741	-	23,660	-	18,081
PERSONAL SERVICES Total		36,576,400	35,679,433	3,340,969	23,244,363	18,839	12,416,231
SUPPLIES							
421500	OFFICE SUPPLIES - FAC/PURCH	585,780	711,846	64,491	317,605	62,090	332,151
421600	LIBRARY SUPPLIES	100,000	101,644	16,354	36,413	4,480	60,751
421700	DEPARTMENT OFFICE SUPPLIES	325,380	340,344	22,498	244,028	16,912	79,405
422210	GASOLINE	30,000	32,329	-	5,264	21,465	5,600
422250	UNIFORMS	16,320	20,214	1,400	4,791	2,240	13,184
422310	CLEANING & SANITATION	169,950	177,348	9,038	81,695	29,681	65,972
429001	NON CAPITAL FURNITURE & EQUIP	45,000	73,082	-	38,052	-	35,030
SUPPLIES Total		1,272,430	1,456,807	113,781	727,846	136,868	592,093
OTHER SERVICES AND							
431100	LEGAL SERVICES	251,850	501,850	-	356,422	-	145,428
431500	CONSULTING SERVICES	386,777	703,253	26,999	477,892	109,220	116,141
432100	FREIGHT & EXPRESS	9,750	10,878	-	7,908	-	2,970
432200	POSTAGE	57,638	42,638	-	27,886	-	14,752
432300	TRAVEL	29,300	29,100	622	4,016	-	25,084
432400	DATA COMMUNICATIONS	305,580	305,580	20,765	177,409	90	128,081
432401	CELLULAR PHONE	15,632	15,432	1,040	9,580	-	5,852
432500	CONFERENCES	76,800	79,850	8,843	44,391	3,050	32,409
432501	IN HOUSE CONFERENCE	260,000	263,570	3,968	23,790	19,880	219,900
433100	OUTSIDE PRINTING	106,000	115,753	6,655	83,564	-	32,190
433200	PUBLICATION OF LEGAL NOTICES	1,810	2,560	920	2,480	-	80
434100	WORKER'S COMPENSATION	99,470	99,470	-	68,150	-	31,320
434200	PACKAGE	190,051	189,851	-	154,539	-	35,312
434201	EXCESS LIABILITY	23,862	23,862	-	17,924	-	5,938
434202	AUTOMOBILE	28,000	28,000	-	19,386	-	8,614
434500	OFFICIAL BONDS	1,000	1,200	-	1,200	-	-
434501	PUBLIC OFFICIALS & EE LIAB	15,077	15,077	-	14,864	-	213
434502	BROKERAGE FEE	23,000	23,000	-	17,425	-	5,575
435100	ELECTRICITY	918,050	1,003,020	78,413	719,356	265,614	18,050
435200	NATURAL GAS	110,000	127,207	2,338	92,680	29,778	4,749
435300	HEAT/STEAM	301,000	327,250	10,656	147,368	128,882	51,000
435400	WATER	67,725	75,686	5,432	42,185	32,302	1,199
435401	COOLING/CHILLED WATER	575,000	596,470	59,725	338,694	60,457	197,319
435500	STORMWATER	30,100	30,156	113	13,406	13,069	3,682
435900	SEWAGE	97,825	105,621	6,302	45,863	59,394	364
436100	REP & MAINT-STRUCTURE	778,550	699,055	29,517	425,306	233,363	40,386
436101	ELECTRICAL	260,000	313,263	23,981	168,140	138,060	7,063
436102	PLUMBING	55,000	122,837	15,218	110,463	10,890	1,484
436103	PEST SERVICES	20,000	21,363	64	12,286	10,627	(1,550)
436104	ELEVATOR SERVICES	145,000	264,482	6,737	201,823	26,218	36,440
436110	CLEANING SERVICES	1,235,500	1,768,831	2,739	1,036,565	440,008	292,259
436200	REP & MAINT-EQUIPMENT	140,000	188,496	1,246	149,668	39,598	(769)
436201	REP & MAINT-HEATING & AIR	475,000	621,012	23,695	251,955	197,168	171,889
436202	REP & MAINT-AUTO	47,000	47,290	13,769	37,115	2,608	7,566
436203	REP & MAINT-COMPUTERS	522,151	667,708	16,699	478,669	130,634	58,406
437200	EQUIPMENT RENTAL	112,276	119,276	4,569	41,362	12,415	65,499
437300	REAL ESTATE RENTAL	192,825	192,825	33,344	232,794	-	(39,969)
439100	CLAIMS, AWARDS, INDEMNITIES	25,000	25,000	-	-	-	25,000
439600	TRASH REMOVAL	83,200	90,700	8,679	70,340	17,289	3,071
439601	SNOW REMOVAL	370,000	407,731	-	93,545	194,276	119,910
439602	LAWN & LANDSCAPING	356,805	350,946	11,765	160,011	53,849	137,086
439800	DUES & MEMBERSHIPS	61,815	68,351	41	30,279	2,956	35,116
439901	COMPUTER SERVICES	536,098	579,458	21,537	433,686	101,621	44,151
439902	PAYROLL SERVICES	145,000	142,500	9,643	91,673	-	50,827
439903	SECURITY SERVICES	482,700	681,347	61,689	640,471	22,795	18,081
439904	BANK FEES/CREDIT CARD FEES	50,000	35,000	3,086	22,511	-	12,489
439905	OTHER CONTRACTUAL SERVICES	723,732	923,586	26,619	698,788	106,771	118,028
439906	RECRUITMENT EXPENSES	30,000	30,000	134	6,336	-	23,664
439907	EVENTS & PR	71,750	71,038	224	30,282	8,000	32,756
439910	PROGRAMMING	123,280	126,341	16,207	42,170	40,393	43,778

		Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
439911	PROGRAMMING-JUV.	145,650	179,227	930	87,891	46,818	44,518
439912	PROGRAMMING ADULT - CENTRAL			-	750	361	(1,111)
439913	PROGRAMMING EXHIBITS - CENTRAL	5,000	5,361	78,444	1,869,605	-	(1,864,244)
439930	MATERIALS CONTRACTUAL	3,325,502	3,325,502	-	-	-	3,325,502
451100	AUDIT FEES	15,000	15,000	-	-	-	15,000
452000	TRANSFERS IN/OUT	-	-	-	-	-	-
452002	TRANSFERS IN/OUT	-	-	-	-	-	-
OTHER SERVICES AND		14,515,131	16,799,861	643,367	10,332,861	2,558,453	3,908,547
CAPITAL							
445100	CAPITAL - FURNITURE	20,000	20,000	-	-	-	20,000
445301	COMPUTER EQUIPMENT	-	12,819	-	12,819	-	-
449000	BOOKS & MATERIALS	3,002,000	3,033,225	45,582	1,624,455	31,225	1,377,545
449200	ART & EXHIBITS	-	19,500	-	8,500	11,000	-
CAPITAL Total		3,022,000	3,085,544	45,582	1,645,774	42,225	1,397,545
EXPENSE Total		55,385,961	57,021,645	4,143,699	35,950,845	2,756,384	18,314,416

Indianapolis-Marion County Public Library
Cashflow Projections - Operating Fund
January 1 - December 31, 2023

	Actual January	Actual February	Actual March	Actual April	Actual May	Actual June	Actual July	Actual August	Actual September	Projected October	Projected November	Projected December	Projected Y-T-D	Revised Budget	Variance	
Beginning Balance	\$ 40,262,440	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,757,260	\$ 36,111,567	\$ 32,522,486	\$ 28,994,652	\$ 26,941,660	\$ 40,749,869	\$ 40,262,440		
Receipts:																
PROPERTY TAX	311000	-	-	1,554,000	2,423,000	18,150,952	-	-	-	368,710	1,843,552	16,223,254	40,563,468	36,871,032	3,692,436	
PROPERTY TAX CAPS	311300	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
E-RATE REVENUE	332200	13,151	18,537	30,455	18,523	-	27,781	27,781	-	20,000	20,000	20,000	196,227	240,000	(43,773)	
FINANCIAL INSTITUTION TAX REV	335100	-	-	-	-	212,891	-	-	-	-	-	221,647	434,538	319,007	115,531	
LICENSE EXCISE TAX REVENUE	335200	-	-	-	-	1,479,752	-	-	-	-	-	1,555,849	3,035,601	2,989,778	45,823	
LOCAL OPTION INCOME TAX	335400	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	321,215	3,854,584	3,854,584	-	
COUNTY OPTION INCOME TAX	335500	44,851	44,851	44,851	44,851	103,851	44,851	44,851	44,851	44,851	44,851	43,628	43,628	593,544	95,146	
COMMERCIAL VEHICLE TAX REVENUE	335700	-	-	-	-	150,414	-	-	-	-	-	151,711	302,125	294,870	7,255	
IN LIEU OF PROP. TAX	339000	-	-	-	-	11,405	-	-	-	-	-	12,539	23,944	21,238	2,706	
COPY MACHINE REVENUE	347400	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
PUBLIC PRINTING REVENUE	347401	23,445	25,886	32,628	29,138	29,367	29,966	28,807	30,669	28,809	23,333	23,333	23,333	328,714	280,000	48,714
FAX TRANSMISSION REVENUE	347402	7,262	7,320	7,862	7,014	6,970	7,523	7,847	8,283	6,554	6,206	6,206	6,206	85,251	74,468	10,783
PROCTORING EXAMS	347403	25	112	169	151	386	81	79	50	28	344	344	344	2,113	4,130	(2,017)
PLAC CARD DISTRIBUTION REVENUE	347404	-	-	-	-	-	-	-	44,598	-	4,583	4,583	4,583	58,348	55,000	3,348
USAGE FEE REVENUE	347405	2,202	2,202	2,222	2,182	2,202	2,202	2,222	2,182	2,222	208	208	208	20,463	2,500	17,963
SET-UP & SERVICE - TAXABLE	347406	350	1,800	1,500	1,500	2,200	2,950	900	2,425	1,500	1,775	1,775	1,775	19,099	21,295	(2,196)
SET-UP & SERVICE - NON-TAXABLE	347607	-	750	1,370	2,160	3,727	3,429	1,495	2,454	2,512	1,431	1,431	1,431	22,188	17,167	5,021
SECURITY SERVICES REVENUE	347608	100	300	1,900	1,490	2,030	1,510	535	1,890	1,280	2,765	2,765	19,331	33,183	(13,852)	
EVENT SECURITY	347609	120	120	840	720	1,044	480	840	720	720	720	720	5,844	-	5,844	
PARKING REVENUE	347610	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
CAFE REVENUE	347620	-	-	-	-	-	-	-	-	-	1,360	1,360	1,360	4,081	16,325	(12,244)
CATERING REVENUE	347621	25,051	-	-	2,541	6,992	-	16,234	7,987	5,291	6,570	6,570	6,570	83,806	78,840	4,966
FINES	351200	7,713	8,025	10,196	7,282	11,037	6,628	8,928	6,113	9,828	9,828	9,828	102,620	115,622	(13,002)	
OTHER CARD REVENUE	351201	370	195	130	65	195	190	130	65	115	115	115	1,686	1,385	301	
HEADSET REVENUE	351202	264	361	336	356	359	338	370	394	341	566	566	4,817	6,795	(1,978)	
USB REVENUE	351203	268	364	322	446	304	293	252	402	407	444	444	4,390	5,332	(942)	
LIBRARY TOTES	351204	95	95	92	93	118	153	97	86	156	156	156	1,394	1,867	(473)	
MISCELLANEOUS REVENUE	360000	22,921	172	50	240	291	2,981	258	302	394	453	453	28,967	5,434	23,533	
REVENUE ADJUSTMENT	360001	-	-	85	(85)	(1)	-	(86)	-	-	-	-	(86)	-	(86)	
INTEREST INCOME	361000	86,585	82,861	92,075	95,185	101,384	100,595	104,614	109,889	107,523	5,801	5,801	5,801	898,113	69,610	828,503
FACILITY RTL REV - TAXABLE	362000	37,802	4,174	10,246	6,141	4,579	19,443	15,811	19,706	12,740	12,740	12,740	167,900	152,884	15,016	
FACILITY RENTAL REV - NONTAX	362001	-	240	5,080	5,610	1,210	1,570	720	1,200	3,200	3,625	3,625	29,705	43,499	(13,794)	
EQUIPMENT RENTAL REV - TAXABLE	362002	300	2,000	1,500	1,500	2,337	1,753	1,100	1,350	1,200	1,792	1,792	17,216	21,505	(4,289)	
EQUIPMENT RENTAL REV - NONTAX	362003	-	100	-	300	400	-	300	-	600	-	233	233	2,400	2,801	(401)
FOUNDATION CONTRIBUTION	367000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
OTHER GRANTS	367004	-	-	-	-	225,000	-	-	-	-	-	-	225,000	225,000	-	
TRANSFER IN	391000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
SALE OF SURPLUS PROPERTY	392100	4,800	6,500	-	438	-	-	-	-	-	316	316	316	12,685	3,787	8,898
REFUNDS	396000	-	-	-	150	-	520	-	126	-	417	417	417	2,046	5,000	(2,954)
REIMBURSEMENT FOR SERVICES	399000	2,590	6,685	-	-	-	36,902	-	-	-	14,583	14,583	14,583	89,927	175,000	(85,073)
INSURANCE REIMBURSEMENTS	399001	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total Receipts	601,481	531,516	535,468	2,120,774	3,041,373	20,806,096	586,143	633,853	554,618	853,199	2,328,040	18,649,489	51,242,049	46,507,336	4,734,713	
Expenditures:																
PERSONAL SERVICES & BENEFITS	41	2,026,339	2,031,512	3,789,006	2,173,558	2,314,161	2,525,052	2,650,842	2,392,852	3,340,969	2,813,569	2,813,569	2,813,569	31,684,998	36,576,400	4,891,402
SUPPLIES	42	181,810	81,447	36,217	81,178	58,575	70,038	75,840	65,769	113,781	106,036	106,036	106,036	1,082,762	1,272,430	189,668
OTHER SERVICES AND CHARGES	43	959,882	1,535,840	696,393	1,083,097	1,153,585	1,169,635	1,610,981	1,443,346	643,367	1,209,594	1,209,594	1,209,594	13,924,909	14,515,131	590,222
CAPITAL OUTLAY (Including Books & Collection Materials)	44	51,683	164,342	242,512	204,162	136,221	128,936	294,758	377,579	45,582	251,833	251,833	712,080	2,861,521	3,022,000	160,479
Total Expenditures	3,219,714	3,813,141	4,764,127	3,541,995	3,662,543	3,893,661	4,632,420	4,279,546	4,143,699	4,381,033	4,381,033	4,841,280	49,554,190	55,385,961	5,831,771	
Change in Payables/Petty Cash/Correction*	860,602	(1,084,843)	(894,406)	(81,783)	-	-	-	-	-	-	-	-	(1,200,431)	-	-	
Transfer Out (Rainy Day Fund/URF)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Ending Balance	\$ 38,504,810	\$ 34,138,342	\$ 29,015,276	\$ 27,512,272	\$ 26,891,102	\$ 43,803,537	\$ 39,757,260	\$ 36,111,567	\$ 32,522,486	\$ 28,994,652	\$ 26,941,660	\$ 40,749,869	\$ 41,237,298	\$ 31,383,815		

Indianapolis-Marion County Public Library
Receipts & Disbursements
Month Ended September 30, 2023

FUND	CASH AND	RECEIPTS	DISBURSEMENTS	CASH AND
	INVESTMENTS			INVESTMENTS
	08/31/2023			9/30/2023
101 Total Operating	36,075,718	554,618	4,145,763	32,484,573
104 Total Fines	(3,272)	48,268	48,268	(3,272)
226 Total Parking Garage	696,628	11,414	20,782	687,260
230 Total Grant	178,124	590	-	178,713
245 Total Rainy Day	7,613,211	8,297	90,611	7,530,898
270 Total Shared System	179,186	4,264	17,100	166,350
276 Total Cares Grant Fund	-	-	-	-
277 Total ARP Grant	(999)	-	-	(999)
301 Total BIRF 1	754,984	-	-	754,984
321 Total BIRF 2	2,651,308	-	-	2,651,308
471 Total Library Improvement Reserve Fund	2,729,585	4,012	-	2,733,597
472 Total Construction	-	-	-	-
479 Total 2018A Bond - AHS/ILS/Fac Improvmts	909,785	-	46,185	863,600
480 Total 2018 BBond - West Perry Branch	-	-	-	-
481 Total 2019 Bond - LAW WAY Renovation	-	-	-	-
482 Total 2020 Bond - Fac Renov Equip Acq	2,719,386	-	89,980	2,629,406
483 Total 2021A Bond Glendale BR	3,980,370	11,001	863,808	3,127,563
484 Total 2021B Bond FT Harrison BR	1,723,359	4,864	89,633	1,638,590
485 Total 2021C Bond Energy Cons	4,709,515	-	492,566	4,216,949
486 Total 2022 Bond Energy Cons LT MT	5,361,913	-	126,389	5,235,524
701 Total Self-Insurance Fund	1,200,000	333,100	333,100	1,200,000
800 Total Gift	3,420,300	155,579	632,512	2,943,367
806 Total Payroll Liabilities	(236,293)	164,213	95,999	(168,079)
812 Total Foundation Agency Fund	2,971	1,242	-	4,213
813 Total Staff Association Agency Fund	31	-	-	31
814 Total Sales Tax Agency Fund	1,573	1,747	1,580	1,740
815 Total PLAC Card Revenue Agency Fund	14,990	4,550	-	19,540
Grand Total	74,682,372	1,307,760	7,094,276	68,895,855

**Status of the Treasury
Investment Report
Month Ended September 30, 2023**

Chase Savings Account		
	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 7,234,789	\$ 21,383
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 422,790	\$ 1,247
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 418,161	\$ 1,234
Gift Fund	\$ 6,481	\$ 590
2021A Bond (Glendale)	\$ 3,728,990	\$ 11,001
2021B Bond (Fort Harrison)	\$ 1,648,784	\$ 4,864
Total Chase Savings Account	\$ 13,666,775	\$ 40,319

The average savings account rate for September was 3.60%

Fifth Third Bank Investment Account		
	Balance September 30, 2023	Interest Earned September 30, 2023
Library Improvement Reserve Fd	\$ 2,282,173	\$ 4,012
Rainy Day Fund	\$ 3,541,518	\$ 6,226
Total Fifth Third Bank	\$ 5,823,691	\$ 10,239

The average 5/3 investment account rate for September was 2.11%

Hoosier Fund Account Income		
	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 9,270,531	\$ 41,162
Rainy Day Fund	\$ 189,451	\$ 837
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,504,794	\$ 41,999

The average Hoosier Fund account rate for September was 5.40%

TrustIndiana		
	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 7,188,963	\$ 33,873
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,730,111	\$ 33,873

The average TrustIndiana account rate for September was 5.34%

U. S. Bank		
	Balance September 30, 2023	Interest Earned September 30, 2023
Operating Fund	\$ 5,169,379	\$ 11,105
Total U. S. Bank	\$ 5,169,379	\$ 11,105

The average U. S. Bank account rate for September was 2.50%

Previous Month's Chase Savings Account Activity		
	Balance August 31, 2023	Interest Earned August 31, 2023
Operating Fund	\$ 7,213,405	\$ 22,029
Grant Fund	\$ 193,395	\$ -
Parking Garage	\$ 421,543	\$ 1,285
Bond & Interest Redemption Fd	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 13,386	\$ -
Rainy Day Fund	\$ 416,927	\$ 1,271
Gift Fund	\$ 5,891	\$ 607
2021A Bond (Glendale)	\$ 3,717,989	\$ 11,333
2021B Bond (Fort Harrison)	\$ 1,643,920	\$ 5,011
Total Chase Savings Account	\$ 13,626,456	\$ 41,536

The average savings account rate for August was 3.60%

Fifth Third Bank Investment Account		
	Balance August 31, 2023	Interest Earned August 31, 2023
Library Improvement Reserve Fd	\$ 2,278,161	\$ 3,999
Rainy Day Fund	\$ 3,535,292	\$ 6,206
Total Fifth Third Bank	\$ 5,813,453	\$ 10,204

The average 5/3 investment account rate for August was 2.11%

Previous Month's Hoosier Fund Account Income		
	Balance August 31, 2023	Interest Earned August 31, 2023
Operating Fund	\$ 9,229,369	\$ 42,277
Rainy Day Fund	\$ 188,613	\$ 860
2017A Brightwood Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
2018A Multi-Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd	\$ 44,813	\$ -
2019 Lawrence/Wayne Project Fund	\$ -	\$ -
Total Hoosier Fund Account	\$ 9,462,795	\$ 43,137

The average Hoosier Fund account rate for August was 5.40%

Previous Month's TrustIndiana		
	Balance August 31, 2023	Interest Earned August 31, 2023
Operating Fund	\$ 7,155,089	\$ 34,502
2015 RFID Project Fund	\$ -	\$ -
2017A Brightwood Project Fund	\$ -	\$ -
2017B Eagle Project Fund	\$ -	\$ -
2018B West Perry Project Fund	\$ -	\$ -
Bond & Interest Redemption Fd 2	\$ 90,897	\$ -
Bond & Interest Redemption Fd	\$ 450,251	\$ -
Total TrustIndiana Account	\$ 7,696,238	\$ 34,502

The average TrustIndiana account rate for August was 5.29%

Previous Month's U.S. Bank		
	Balance August 31, 2023	Interest Earned August 31, 2023
Operating Fund	\$ 5,158,274	\$ 11,081
Total U. S. Bank	\$ 5,158,274	\$ 11,081

The average U. S. Bank account rate for August was 2.50%

Indianapolis-Marion County Public Library
Fund 301 and 321 - Bond and Interest Funds - Detailed Income Statement
Month Ended September 30, 2023

	ORIGINAL BUDGET	REVISED BUDG.	MTD	YTD	P.O.	AVAILABLE BUDG.
REVENUES						
Property Taxes						
311000 PROPERTY TAX	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Property Taxes Total	17,485,888	17,485,888	-	9,325,957	-	8,159,931
Intergovernmental						
335100 FINANCIAL INSTITUTION T	132,059	132,059	-	69,506	-	62,553
335200 LICENSE EXCISE TAX REVE	747,497	747,497	-	483,122	-	264,375
335700 COMMERCIAL VEHICLE TAX	94,513	94,513	-	49,109	-	45,404
339000 IN LIEU OF PROP. TAX	4,654	4,654	-	4,567	-	87
Intergovernmental Total	978,723	978,723	-	606,304	-	372,419
Miscellaneous						
361000 INTEREST INCOME	-	-	-	5,265	-	(5,265)
Miscellaneous Total	-	-	-	5,265	-	(5,265)
REVENUES Total	18,464,611	18,464,611	-	9,937,526	-	8,527,085
EXPENSES						
Other Services and Charges						
439904 BANK FEES/CREDIT CARD F	10,000	10,000	-	-	-	10,000
438100 PRINCIPAL	17,555,000	17,555,000	-	8,695,000	-	8,860,000
438200 INTEREST	1,713,281	1,713,281	-	942,713	-	770,568
Other Services and Charges Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568
EXPENSES Total	19,278,281	19,278,281	-	9,637,713	-	9,640,568

Indianapolis-Marion County Public Library
Fund 245 - Rainy Day Fund - Detailed Income Statement
Month Ended September 30, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	8,297	66,650	-	(66,650)
MISCELLANEOUS Total	-	-	8,297	66,650	-	(66,650)
OTHER FINANCING SRCS						
399000 REIMBURSEMENT FOR SERVICES	-	-	-	-	-	-
OTHER FINANCING SRCS Total	-	-	-	-	-	-
REVENUE Total	-	-	8,297	66,650	-	(66,650)
EXPENSE						
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	-	-	-	-	-	-
431200 ENGINEERING & ARCHITECTURAL	-	6,621	-	-	650	5,971
431500 CONSULTING SERVICES	500,000	500,000	-	-	-	500,000
438400 ISSUANCE COSTS	-	-	-	4,548	-	(4,548)
OTHER SERVICES AND CHARGES TOTAL	500,000	506,621	-	4,548	650	501,423
CAPITAL						
441000 LAND	-	-	-	-	-	-
443500 BUILDING	500,000	500,000	-	-	-	500,000
444500 BUILDING IMPRVMENTS &	-	-	90,611	271,117	490,916	(762,033)
CAPITAL Total	500,000	500,000	90,611	271,117	490,916	(262,033)
EXPENSE Total	1,000,000	1,006,621	90,611	275,665	491,566	239,390

Indianapolis-Marion County Public Library
Fund 471 - Library Improvement Reserve Fund - Detailed Income Statement
Month Ended September 30, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
MISCELLANEOUS						
361000 INTEREST INCOME	-	-	4,012	32,100	-	(32,100)
MISCELLANEOUS Total	-	-	4,012	32,100	-	(32,100)
REVENUE Total	-	-	4,012	32,100	-	(32,100)
EXPENSE						
CAPITAL						
444501 COMPUTER SOFTWARE	250,000	250,000	-	-	-	250,000
CAPITAL Total	250,000	250,000	-	-	-	250,000
EXPENSE Total	250,000	250,000	-	-	-	250,000

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended September 30, 2023

	MTD	YTD
REVENUE		
MISCELLANEOUS		
332205 EMERGENCY CONNECTIVITY FUND		16,318
334700 GRANTS - LSTA	-	-
334720 GRANTS - STATE	-	1,834
334752 GRANTS - IMLS FEDERAL FUNDED	-	-
360000 MISCELLANEOUS REVENUE	-	-
360001 REVENUE ADJUSTMENT	-	-
361000 INTEREST INCOME	590	4,803
367000 FOUNDATION CONTRIBUTION	155,579	2,032,182
367002 FOUNDATIONS - DESIGNATED GIFTS	-	-
367004 OTHER GRANTS		26,385
396000 REFUNDS	-	-
399000 REIMBURSEMENT FOR SERVICES	-	-
MISCELLANEOUS Total	156,168	2,081,521

REVENUE Total	156,168	2,081,521
----------------------	----------------	------------------

EXPENSE		
00005012 - AQUARIUM MAINTENANCE MULTI-BRANCH	265	3,220
00015001 - CENTRAL UNRESTRICTED GIFT		(369)
00015007 - CBLC CENTER FOR BLACK LIT & CULTURE		62,521
00025001 - COLLEGE UNRESTRICTED GIFT		331
00035001 - GLENDALE UNRESTRICTED GIFT		409
00045001 - IRVINGTON UNRESTRICTED GIFT	72	311
00055001 - BRIGHTWOOD UNRESTRICTED GIFT	74	658
00065001 - DECATUR UNRESTRICTED GIFT	29	533
00075001 - EAGLE UNRESTRICTED GIFT		206
00085001 - E. 38TH STREET UNRESTRICTED GIFTS	558	902
00095001 - E. WASHINGTON UNRESTRICTED GIFT	35	44
00125001 - HAUGHVILLE UNRESTRICTED GIFT		1,395
00135001 - LAWRENCE UNRESTRICTED GIFTS		72
00145001 - NORA UNRESTRICTED GIFT		1,455
00165001 - GARFIELD PARK UNRESTRICTED GIFT		192
00175001 - SOUTHPORT UNRESTRICTED GIFT		148
00185001 - SPADES PRK UNRESTRICTED GIFT		200
00195001 - WAYNE UNRESTRICTED GIFTS		302
00215001 - FRANKLIN RD UNRESTRICTED GIFTS		207
00225001 - WARREN UNRESTRICTED GIFTS		267
00275001 - MICHIGAN UNRESTRICTED GIFTS	46	127
00285001 - BEECH GROVE UNRESTRICTED GIFTS		2,584
00295001 - W. PERRY UNRESTRICTED GIFTS		953
00405001 - CEO UNRESTRICTED GIFTS	123	12,782
00405010 - DIGITAL ENCYCLOPEDIA OF INDPLS DEOI	540	104,752
00425002 - LIBRARY MATERIALS MEMORIAL FUND		1,014

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended September 30, 2023

	MTD	YTD
00425010 - LILLY CITY DIGITIZATION		29,795
18055010 - Grow with Google		1,691
19425013 - BOOKS FOR COLLECTION BY T. COATES		21
20015017 - RAINBOW READS (CEN)		210
20125011 - HVL DEVICE LENDING EXPANSION		2,537
20425012 - CATALOGING & PROCESSING EITELJORG		544
20425017 - AXIS 360 HIGH SCHOOL EBOOKS		131
20425018 - AXIS 360 COVID EXPANSION EBOOKS		139
20455022 - SALUTE TO BLACK MEN IN WHITE COATS	1,124	5,062
21005038 - MONUMENT CIRCLE BOOK STAION TO CEN		7,250
21305010 - IPS AND CHARTER SCHOOL LIBRARY CARD	11	1,983
21425010 - CHRIS GONZALEZ 2020 INDIANA UTHORS		486
21425012 - MARION COUNTY INTERNET LBRARY CARD	(7,890)	(7,640)
21425023 - MINDTRUST HIGH SCHOOL EBOOKS		17,800
21445011 - EMERGENCY CONNECTIVITY FUNDING -ECF		2,701
21455041 - A PLACE TO CALL HOME PODCAST		6,750
22005015 - FALL FEST SLAMMIN RHYMES CHALLENGE		791
22005029 - INDYPL SEED LIBRARY 2022		429
22005036 - PRESCHOOL PACKAGED PROGRAMS R2R		-
22005037 - CONCERT SERIES		300
22015017 - SOCIAL WORKER SUPPORT		120
22015019 - TEEN ADVISORY GROUP AT THE CURVE		24

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended September 30, 2023

	MTD	YTD
22165013 - DISCOVERY ARTS SERIES GPK		250
22225018 - TEEN AFTERNOONS AT WRN		10
22425012 -MARION COUNTY INTERNET LIBRARY 2223		7,890
22425019 - BOOK CLUB IN A BAG		182
22445011 - EMERGENCY CONNECTIVITY FUNDING ECF		25,965
22455014 - CAREER CENTER		4,500
22455036 - WORLD LANGUAGE BOOK GIVEAWAYS		2,824
22455042 - CONVERSATION CIRCLES 2022		690
22455045 - PATHWAYS TO LITERACY		560
22455049 - BUILDING DIGITAL LITERACY SKILLS		500
22455051 - HOTSPOT FILTERING SFTWARE		2,917
22455058 - ADDRESSING THE DIGITAL DIVIDE CHROM	1,099	17,971
22475015 - STAFF DEI TRAINING		2,125
23005013 - SUMMER READING PROGRAM	2,450	209,393
23005015 - FALL FEST SLAMMIN RHYMES CHALLENGE		14,000
23005029 - INDYPL SEED LIBRARY		76
23005034 - LGBTQ+ COMPETENCY TRAINING	600	1,500
23005036 - PRESCHOOL PACKAGED PROGRAMS		15,339
23005037 - CONCERT SERIES	700	9,000
23015011 - NONPROFIT WORKSHOPS		1,530
23015012 -SMALL BUINESS WORKSHOPS		74
23015013 -COFFEE AND CONVERSATIONS		257
23015016 -SIMPLE AND AFFORDABLE PLANT BASED C	100	1,000
23015018 - MAKER CRAFTS AT CENTRAL	100	550
23015020 - TREASURES OF THE ISCR		50
23015021 - CBLC BOOK FEST & JUNTEENTH CELEBRATION		9,773
23015022 - DRAG QUEEN STORY TIME		840
23015025 - CBLC BOK TALKS AND DISCUSSIONS		600
23035012 - EXPLORE THE WORLD CULTURAL PROGRAMS		1,562
23045010 - TEEN ZONE AT IRVINGTON		263
23085012 - E38 STREET ZINE COLLECTION	250	273
23085013 - E38 STREET CAREER CENTER	3,962	3,962
23135010 - ADULT BOOK DISCUSSION LAW		395
23205011 - HOMESCHOOL CAP 2023	375	575
23235010 - FORT BEN HARRISON GRAND OPENING EVE	133	(450)
23255015 - BUNNY BAG PROGRAM BOOKS AND SUPPLY	6,012	11,847
23255043 - SRP SUMMER GROUP BOOK COLLECTION		1,442
23295011 - HEALTH AND WELLNESS PROGRAMS WPR	100	1,990
23295013 - TEEN ADVISORY GROUP AT WEST PERRY		159
23415014 - MCFADDEN LECTURE 2023	300	4,420
23425012 - MARION COUNTY INTENET LIBRARY 2324	609,919	609,919
23425014 - GENERAL DIGITIZATION 2023	2,126	3,057
23425015 - RELIGION ORAL HISTORY PROJECT	327	1,579
23425020 - INDYPL BRANCHES HISTORY	1,364	5,102

Indianapolis-Marion County Public Library
Fund 230 & 800 - Grant and Gift - Detailed Income Statement
Month Ended September 30, 2023

	MTD	YTD
23425021 - 150th ANNIVERSARY		7,327
23455010 - MEET THE ARTIST XXXV #MASTERSEXHIBI		43,555
23455015 - WORLD LANGUAGE BOOK CLUB		800
23455028 - TEEN COMMUNITY BOOK CLUBS		573
23455035 - YA AUTHOR VISITS		1,200
23455038 - ANIMAL PEOGRAMS		13,750
23455042 - CONVERSATION CIRCLES 2023	375	5,100
23455045 - PATHWAY TO LITERACY	608	4,560
23455047 - INTERNATIONAL FESTIVALS & CELEBRATION	2,500	5,000
23455048 - READING READY TIME		4,348
23455052 - ADULT SUMMER READING PROGRAM	2,200	14,984
23455055 - REACH OUT AND READ ROAR DIA DE LOS		13,294
23455056 - BILINGUAL STORYTIME PDA		3,000
23455053 - EARLY CHILDHOOD EDUCATOR WORKSHOP		8,066
23455061 - WORLD LANGUAGE COMPUTER CLASSES	800	4,250
23455063 - FAMILY CONCERT SERIES		1,000
23455065 - SEED LIBRARY SUPPORT		1,000
23455066 - PROGRAM PRESENTATION LAPTOPS 2023		20,260
23475010 - IPS RACIAL EQUITY INSTITUTE TRAINING		8,400
23465012 - MARKETING BUCKETS	1,125	10,720
EXPENSE Total	632,512	1,413,984

Indianapolis-Marion County Public Library
Fund 226 - Parking Garage - Detailed Income Statement
Month Ended September 30, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347610 PARKING REVENUE	120,000	120,000	9,259	92,337	-	27,663
347611 EVENTS PARKING	8,000	8,000	900	7,560	-	440
CHARGES FOR SERVICES Total	128,000	128,000	10,159	99,897	-	28,103
MISCELLANEOUS						
360000 MISCELLANEOUS REVENUE	500	500	-	-	-	500
360001 REVENUE ADJUSTMENT	-	-	8	135	-	(135)
361000 INTEREST INCOME	-	-	1,247	10,159	-	(10,159)
MISCELLANEOUS Total	500	500	1,255	10,294	-	(9,794)
REVENUE Total	128,500	128,500	11,414	110,191	-	18,309
EXPENSE						
SUPPLIES						
421200 PRINTER SUPPLIES	2,000	2,000	-	-	-	2,000
421500 OFFICE SUPPLIES - FAC/PURCH	2,000	2,000	292	1,302	-	698
422310 CLEANING & SANITATION	200	200	-	-	-	200
SUPPLIES Total	4,200	4,200	292	1,302	-	2,898
OTHER SERVICES AND CHARGES						
431100 LEGAL SERVICES	2,500	2,500	-	-	-	2,500
431500 CONSULTING SERVICES	5,000	7,915	-	-	2,915	5,000
431501 PARKING GARAGE CONTRACTUAL	12,000	12,000	2,000	9,000	-	3,000
432200 POSTAGE	100	100	-	-	-	100
432400 DATA COMMUNICATIONS	1,500	1,500	197	906	-	594
434201 EXCESS LIABILITY	6,500	6,500	813	3,642	-	2,858
436100 REP & MAINT-STRUCTURE	10,000	343,435	-	5,034	1,580	336,821
436110 CLEANING SERVICES	9,000	9,000	8,628	8,628	-	372
436200 REP & MAINT-EQUIPMENT	4,000	4,000	-	-	-	4,000
436201 REP & MAINT-HEATING & AIR	12,500	53,000	-	40,500	15,510	(3,010)
439904 BANK FEES/CREDIT CARD FEES	6,000	6,000	569	5,078	-	922
439905 OTHER CONTRACTUAL SERVICES	60,000	60,000	8,283	46,070	-	13,930
OTHER SERVICES AND CHARGES TOTAL	129,100	505,949	20,490	118,858	20,005	367,087
CAPITAL						
445300 CAPITAL - EQUIPMENT	10,000	10,000	-	-	-	10,000
CAPITAL Total	10,000	10,000	-	-	-	10,000
EXPENSE Total	143,300	520,149	20,782	120,160	20,005	379,985

Indianapolis-Marion County Public Library
Fund 270 - Shared System - Detailed Income Statement
Month Ended September 30, 2023

	Original Budget	Revised Budget	MTD	YTD	P.O.	Available Budget
REVENUE						
CHARGES FOR SERVICES						
347640 SHARED SYSTEM REVENUE	-	-	4,264	123,044	-	(123,044)
CHARGES FOR SERVICES Total	-	-	4,264	123,044	-	(123,044)
REVENUE Total	-	-	4,264	123,044	-	(123,044)
EXPENSE						
PERSONAL SERVICES						
411000 SALARIES APPOINTED STAFF	77,897	77,897	14,276	72,828	-	5,069
413100 FICA AND MEDICARE	5,959	5,959	1,011	8,355	-	(2,396)
413300 PERF/INPRS	11,061	11,061	851	8,091	-	2,970
PERSONAL SERVICES Total	94,917	94,917	16,138	89,274	-	5,643
SUPPLIES						
421600 LIBRARY SUPPLIES	5,000	4,304	962	1,970	-	2,334
SUPPLIES Total	5,000	4,304	962	1,970	-	2,334
OTHER SERVICES AND CHARGES						
431500 CONSULTING SERVICES	5,000	300	-	300	-	-
432300 TRAVEL	1,500	1,500	-	-	-	1,500
432501 IN HOUSE CONFERENCE	250	250	-	-	-	250
439901 COMPUTER SERVICES	900	31,984	-	6,984	24,337	663
439907 EVENTS & PR	500	427	-	-	-	427
439909 REIMBURSEMENT FOR SERVI	75,000	50,000	-	-	-	50,000
439930 MATERIALS CONTRACTUAL	14,000	14,000	-	-	-	14,000
OTHER SERVICES AND CHARGES TOTAL	97,150	98,461	-	7,284	24,337	66,840
EXPENSE Total	197,067	197,682	17,100	98,528	24,337	74,817

**Indianapolis-Marion County Public Library
Summary of Construction Fund Cash Balances
Month Ended September 30, 2023**

Construction Fund Cash Balances - Does Not Include Retainage Withheld

Fund 479 - Restricted - Multiple Projects	863,600.15
Fund 482 - Restricted - Multiple Projects 2	2,629,405.78
Fund 483 - Restricted - Glendale Project	2,635,429.95
Fund 484 - Restricted - Fort Harrison Project	1,459,789.00
Fund 485 - Restricted - Multiple Projects 3	4,216,948.84
Fund 486 - Restricted - Multiple Projects 4	5,235,524.11
Total Construction Fund Cash Balances	<u><u>17,040,697.83</u></u>

Construction Fund Classification Breakdown

Fund 479 - Restricted - Multiple Projects	863,600.15
Fund 482 - Restricted - Multiple Projects 2	2,629,405.78
Fund 483 - Restricted - Glendale Project	2,635,429.95
Fund 484 - Restricted - Fort Harrison Project	1,459,789.00
Fund 485 - Restricted - Multiple Projects 3	4,216,948.84
Fund 486 - Restricted - Multiple Projects 4	5,235,524.11
Total Construction Fund Breakdown	<u><u>17,040,697.83</u></u>

Summary of Classifications

Total Restricted	17,040,697.83
Total Assigned	0.00
Total of All Classifications	<u><u>17,040,697.83</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>* ADJUSTED ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
* Fund 479 - Restricted - Multiple Projects	5,000,000.00	46,185.00	65,099.83	4,136,399.85	49,578.00	814,022.15
* Fund 482 - Restricted - Multiple Projects 2	5,349,512.62	89,979.81	353,991.56	2,720,106.84	658,240.53	1,971,165.25
Fund 483 - Restricted - Glendale Project	15,726,532.40	863,808.48	6,843,600.30	13,091,102.45	1,805,721.82	829,708.13
Fund 484 - Restricted - Fort Harrison Project	14,446,290.92	89,632.55	4,814,515.95	12,986,501.92	722,934.38	736,854.62
Fund 485 - Restricted - Multiple Projects 3	5,574,116.45	492,566.30	870,084.34	1,357,167.61	18,084.57	4,198,864.27
Fund 486 - Restricted - Multiple Projects 4	5,573,456.60	126,388.67	243,274.09	337,932.49	838,747.33	4,396,776.78
Total Expenditures	<u><u>51,669,908.99</u></u>	<u><u>1,708,560.81</u></u>	<u><u>13,190,566.07</u></u>	<u><u>34,629,211.16</u></u>	<u><u>4,093,306.63</u></u>	<u><u>12,947,391.20</u></u>
	<u><u>ADJUSTED ORIGINAL BUDGET</u></u>	<u><u>CURRENT MONTH</u></u>	<u><u>CURRENT YEAR</u></u>	<u><u>PROJECT TO DATE</u></u>	<u><u>BUDGET BALANCE</u></u>	
** Appropriated Interest Earnings - Fund 483	228,990.37	11,001.16	143,382.91	228,990.37	0.00	
*** Appropriated Interest Earnings - Fund 484	148,784.22	4,864.19	78,358.10	148,784.22	0.00	

* This is the original maximum budget for the Bond including interest that was appropriated for use.

** Total interest went \$168,990.37 above estimated \$60,000.00 so added it to budget

*** Total interest went \$88,784.22 above estimated \$60,000 so added it to budget



Board Action Request

6b

To: IMCPL Board

Meeting Date: October 23, 2023

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: October 23, 2023

Subject: Resolution 66-2023 – Transfer between Classifications and Accounts

Recommendation: Authorize the adoption of Resolution 66-2023

Background: The transfer in the Operating Fund is to move funds from Characters 1 and 2 to Characters 2 and 3. The funds being transferred from Character 1 to Character 2 will be used to purchase supplies for the Library's annual Staff Day which will be held on November 6, 2023.

The funds being transferred from Character 2 to Character 3 will be used to cover Freight & Express expenses through the rest of the year as well as upgrade digital storage space for Digital Indy.

Strategic/Fiscal Impact: This transfer has no impact on the total budget for 2023 as the funds are moving from one account to another.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 66-2023
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
October 23, 2023**

WHEREAS, certain conditions have developed since the Adoption of the 2023 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfer and re-appropriation be made via:

OPERATING FUND

Decrease

FROM:

1. PERSONAL SERVICES	10126170-413000	WELLNESS	\$ (8,000.00)
2. SUPPLIES	10126120-421600	LIBRARY SUPPLIES	<u>(11,200.00)</u>
			<u>(19,200.00)</u>

Increase

TO:

2. SUPPLIES	10126170-421700	DEPARTMENT OFFICE SUPPLIES	8,000.00
3. OTHER CHARGES & SERVICES	10126120-432100	FREIGHT & EXPRESS	5,320.00
	10126120-437200	EQUIPMENT RENTAL	1,680.00
	10126120-439905	OTHER CONTRACTUAL SERVICES	<u>4,200.00</u>
			<u>\$ 19,200.00</u>

**LIBRARY BOARD OF THE INDIANAPOLIS-MARION
COUNTY PUBLIC LIBRARY, INDIANA
RESOLUTION 66-2023
TRANSFER BETWEEN CLASSIFICATIONS AND ACCOUNTS
October 23, 2023**

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8a

To: IndyPL Board

Meeting Date: October 23, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 69-2023**
Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Nora Branch

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 69-2023) to award a construction services contract for the Nora Branch Window Replacement Project to **Holladay Construction Group, LLC, Indianapolis, Indiana**, for the total cost of \$169,755.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$200,000. The Project will be funded by the 2020 Facilities Improvements Projects 2 Bond Fund (Fund 482.)

DEI Impact:

Holladay Construction Group is not a city-certified Minority/Women/Veteran/ Disability Owned Business Enterprise and will self-perform 99% of the work.

Greene’s Roll Off Services, LLC is included as a city-certified WBE vendor.

The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Holladay Construction Group** and approved their good faith effort to achieve the IndyPL utilization goals.

Background:

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contracts on September 22, 2023.

Board Action Request

RE: Facilities Committee, Item 8a
 Resolution 69-2023 Approval to Award a Construction Services Contract for the
 Replacement of Exterior Windows at the Nora Branch

Date: October 23, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services. The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, drug testing, and records retention.

Below is a list of vendors and business development entities that were sent the Invitation to Quote via e-mail:

City Certifications	Vendor
	Alderson Commercial Group
	Alt Construction
	Amos Exteriors
MBE	Apogee Construction
VBE	ARCHITECTURAL GLASS & METAL CO., INC.
	BCMI
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
	Compass Commercial Group
	CPM
WBE	DOOR SERVICES OF INDIANA, INC.
VBE	ENVOY CONSTRUCTION SERVICES LLC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND CONSTRUCTION GROUP LLC, DBA THE HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Holladay Construction Group, LLC
	K.P. Meiring Company
MBE	L.G.C. CONTRACTORS, INC.
	Marten Construction Management, Inc.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
	SPG Roofing and Exteriors
	Stenz Construction
WBE	T&H CONSTRUCTION PROPERTIES, LLC
MBE	TURNER HOUSING ASSOCIATION LLC DBA THA CONSTRUCTION
	White Oak Construction
	ConstructConnect
	Dodge Data

Board Action Request

RE: Facilities Committee, Item 8a
Resolution 69-2023 Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Nora Branch

Date: October 23, 2023

A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group.

One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023. A tabulation of the quote is included below:

Vendor	Holladay Construction Group, LLC.
Lump Sum Quote	\$ 169,755.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
Acknowledge Addendum 1	Yes
Written Drug Testing Plan	Yes
Vendor XBE Status	None
XBE Goals Plan Submitted	Yes
Proposed MBE Utilization %	0%
Proposed WBE Utilization %	<1%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7(b)(3).

Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Holladay Construction Group** can successfully complete the work as described in the documents.



Board Resolution

8a

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

RESOLUTION 69-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE REPLACEMENT EXTERIOR WINDOWS AT THE NORA BRANCH

OCTOBER 23, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the windows of the Nora Branch are at the end of their useful life; and

WHEREAS, IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed public quotes for the Project. The documents were issued to Vendors on September 22, 2023; and

WHEREAS, IndyPL received one (1) quote by the deadline on October 6, 2023; and

WHEREAS, based on the review of the quote, IndyPL and the architect have determined **Holladay Construction Group, LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Holladay Construction Group**.

IT IS THEREFORE RESOLVED the Nora Branch Window Replacement Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Holladay Construction Group, LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated September 22, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Holladay Construction Group, LLC** will be for the total cost of One Hundred Sixty-Nine Thousand Seven Hundred Fifty-Five Dollars (\$169,755.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 69-2023

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE REPLACEMENT EXTERIOR WINDOWS
AT THE NORA BRANCH**

October 23, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8b

To: IndyPL Board

Meeting Date: October 23, 2023

From: Facilities Committee

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 70-2023**
Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at the Pike Branch

Recommendation:

IndyPL Facilities Committee recommends Board approval for the attached action (Resolution 70-2023) to award a construction services contract for the Pike Branch Window Replacement Project to **Holladay Construction Group, LLC, Indianapolis, Indiana**, for the total cost of \$199,269.00.

Strategic/Fiscal Impact:

This work is within the total Project budget of \$200,000. The Project will be funded by the 2020 Facilities Improvements Projects 2 Bond Fund (Fund 482.)

DEI Impact:

Holladay Construction Group is not a city-certified Minority/Women/Veteran/ Disability Owned Business Enterprise and will self-perform 99% of the work.

Greene’s Roll Off Services, LLC is included as a city-certified WBE vendor.

The IndyPL Manager of Purchasing and Supplier Diversity reviewed the required 72-hour post-quote supporting documentation for the Waiver provided by **Holladay Construction Group** and approved their good faith effort to achieve the IndyPL utilization goals.

Background:

The Project was estimated to be less than \$150,000 and was quoted using the requirements of the Public Works Statute IC § 36-1-12-4.7. The Project seeks the Minority/Women/Veteran/ Disability Owned Business Enterprise Utilization Goals established as Policy by the Board in Resolution 28-2020. IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contracts on September 22, 2023.

Board Action Request

RE: Facilities Committee, Item 8b
 Resolution 70-2023 Approval to Award a Construction Services Contract for the
 Replacement of Exterior Windows at the Pike Branch

Date: October 23, 2023

IndyPL staff used the Indianapolis Office of Minority & Women Business Development website to identify vendors who state they provide mechanical services. The Project requires compliance with Requirements for Contractors on Public Works Projects including liability insurance, qualification, E-Verify, drug testing, and records retention.

Below is a list of vendors and business development entities that were sent the Invitation to Quote via e-mail:

City Certifications	Vendor
	Alderson Commercial Group
	Alt Construction
	Amos Exteriors
MBE	Apogee Construction
VBE	ARCHITECTURAL GLASS & METAL CO., INC.
	BCMI
MBE	C & K UNITED SHEET METAL AND MECHANICAL INC
	Compass Commercial Group
	CPM
WBE	DOOR SERVICES OF INDIANA, INC.
VBE	ENVOY CONSTRUCTION SERVICES LLC
MBE	FAM CONSTRUCTION LLC
	Foster Contracting
MBE	GENERAL RESTORATION AND CONSTRUCTION LLC
MBE	HEARTLAND CONSTRUCTION GROUP LLC, DBA THE HEARTLAND BUILDERS, DBA THE HEARTLAND EXTERIORS
	Holladay Construction Group, LLC
	K.P. Meiring Company
MBE	L.G.C. CONTRACTORS, INC.
	Marten Construction Management, Inc.
MBE	OAK AND STONE CONSTRUCTION COMPANY LLC
MBE;#VBE	VICTOR BISHOP DBA PLUS CONSTRUCTION
	SPG Roofing and Exteriors
	Stenz Construction
WBE	T&H CONSTRUCTION PROPERTIES, LLC
MBE	TURNER HOUSING ASSOCIATION LLC DBA THA CONSTRUCTION
	White Oak Construction
	ConstructConnect
	Dodge Data

Board Action Request

RE: Facilities Committee, Item 8b
Resolution 70-2023 Approval to Award a Construction Services Contract for the
Replacement of Exterior Windows at the Pike Branch

Date: October 23, 2023

A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group.

One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023. A tabulation of the quote is included below:

Vendor	Holladay Construction Group, LLC.
Lump Sum Quote	\$ 199,269.00
Non-Collusion Affidavit	Yes
E-Verify Affidavit	Yes
Acknowledge Addendum 1	Yes
Written Drug Testing Plan	Yes
Vendor XBE Status	None
XBE Goals Plan Submitted	Yes
Proposed MBE Utilization %	0%
Proposed WBE Utilization %	<1%
Proposed VBE Utilization %	0%
Proposed DOBE Utilization %	0%

IndyPL shall award the Project to the lowest, responsible, and responsive quoter pursuant to IC § 36-1-12-4.7(b)(3).

Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied **Holladay Construction Group** can successfully complete the work as described in the documents.



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 70-2023

APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT FOR THE REPLACEMENT EXTERIOR WINDOWS AT THE PIKE BRANCH

OCTOBER 23, 2023

WHEREAS, the Indianapolis-Marion County Public Library (“IndyPL”) maintains facilities in a safe manner; and

WHEREAS, the windows of the Pike Branch are at the end of their useful life; and

WHEREAS, IndyPL staff and the architect, Luminaut, prepared documents to solicit open, competitive, and sealed public quotes for the Project. The documents were issued to Vendors on September 22, 2023; and

WHEREAS, IndyPL received one (1) quote by the deadline on October 6, 2023; and

WHEREAS, based on the review of the quote, IndyPL and the architect have determined **Holladay Construction Group, LLC, Indianapolis, Indiana** to be the lowest, responsive, and responsible quoter and recommends award of the contract to **Holladay Construction Group**.

IT IS THEREFORE RESOLVED the Pike Branch Window Replacement Project contract, as quoted describing the scope of work and compensation, is approved and authorizes the Chief Executive Officer (“CEO”) to negotiate and execute an agreement with to **Holladay Construction Group, LLC**. The agreement will be based upon such terms described in the Draft Standard Agreement included in the Invitation to Quote Documents dated September 22, 2023, and as the CEO deems necessary or advisable based on the recommendations of IndyPL’s legal counsel. The agreement with to **Holladay Construction Group, LLC** will be for the total cost of One Hundred Ninety-Nine Thousand Two Hundred Sixty-Nine Dollars (\$199,269.00), and any such agreement execution and delivery effected be, and hereby is, confirmed and approved.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 70-2023

**APPROVAL TO AWARD A CONSTRUCTION SERVICES CONTRACT
FOR THE REPLACEMENT EXTERIOR WINDOWS
AT THE PIKE BRANCH**

October 23, 2023

AYE

NAY

ATTEST: _____
Secretary of the Board



Board Action Request

8c

To: IndyPL Board

Meeting Date: October 23, 2023

From: Facilities Director

Approved by
The Library Board:
Effective Date:

Subject: **Resolution 71-2023**
Reauthorization of Approval to Award a Services Contract for the Planning, Programming, and Design Services for the Learning Curve at Central Library Renovation Project

Recommendation:

The IndyPL Facilities Director recommends Board approval of the attached action (Resolution 71-2023), Approval to Amend a Services Contract for Planning, Programming, and Design Services for the Learning Curve at Central Library Renovation Project to **krM Architecture+**, Indianapolis, IN

Fiscal and Strategic Impact:

The initial budgeted amount for design services was \$500,000.

The final cost of design services is a fixed fee of \$591,000, plus up to \$14,000 for reimbursable expenses.

The costs will be funded from the 2023A Bond Issue (Fund 487).

DEI Impact:

The team proposed by **krM Architecture+** includes David Jakes for planning/programming/community engagement services, CES (MBE, 15%) for mechanical, plumbing, and electrical engineering, Loftus Engineering (WBE, 8%) for technology engineering, and V&J Consulting (DOBE, 4%) for field inspection/quality control services. The proposed team does not include a VBE entity and does meet the VBE utilization goal.

Board Action Request

RE: Facilities Committee, Item 8c

Resolution 71-2023 Reauthorization of Approval to Award a Services Contract for the Planning, Programming, and Design Services for the Learning Curve at Central Library Renovation Project

Date: October 23, 2023

Background:

The initial scope of this project included just Floor 2 and part of Floor 3 East. The scope of project has expanded to include all of Floors 2 and 3, requiring higher than anticipated design costs.

Board Action Request, BAR 30-2022, and Board Resolution, FMSA Resolution 30-2022, detail the history, advertisement, evaluation, and previous award of this project.



Board Resolution

8c

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 71-2023

APPROVAL TO AMEND A SERVICES CONTRACT FOR THE PLANNING, PROGRAMMING, AND DESIGN SERVICES FOR THE LEARNING CURVE AT CENTRAL LIBRARY RENOVATION PROJECT

OCTOBER 23, 2023

WHEREAS, in support of the 2021-2023 Strategic Plan, Planning, Programming and Design Services are required by the Indianapolis-Marion County Public Library (“IndyPL”) during the planning, design, and construction stages of the improvements and capital projects outlined in the Strategic Plan; and

WHEREAS, IndyPL has contracted with **krM Architecture+** for planning, programming, and design services in May 2022; and

WHEREAS, the project scope and cost expanded during the design phase, which precipitated an increase in design costs; and

WHEREAS, the cost for planning, programming, and design services has increased to a total cost of \$591,000, plus up to \$14,000 for potential reimbursable fees;

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **krM Architecture+** for Planning, Programming and Design Services for the Learning Curve Renovation, substantially in the form of the terms and conditions included in the RFQ and the SOQ and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA

RESOLUTION 71-2023

APPROVAL TO AMEND A SERVICES CONTRACT
FOR
THE PLANNING, PROGRAMMING, AND DESIGN SERVICES
FOR
THE LEARNING CURVE AT CENTRAL LIBRARY RENOVATION
PROJECT

OCTOBER 23, 2023

AYE

NAY

Adopted this 23rd day of October 2023.

ATTEST: _____
Secretary of the Board



Board Action Request

8d

To: IMCPL Board

Meeting Date: October 10, 2023

From: Facilities Committee

Approved by
The Library Board:

Effective Date:

Subject: Resolution 72-2023
Approval to Award a Construction Manager as Constructor Services
Contract for the Learning Curve at Central Library Renovation Project

Recommendation:

The IndyPL Board Facilities Committee recommends Board approval of the attached action (Resolution 72 – 2023) Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project to **Stenz Corporation**, Indianapolis, Indiana.

Fiscal Impact:

Stenz Corporation will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The approximate cost is \$454,000, which is included in the overall project cost of \$6,253,957.

This project will be paid from Series 2023A Bond Fund (Fund number to be determined.)

DEI Impact:

Stenz Corporation is not a City certified XBE entity, and will self-perform 100% of the work described in the RFP. As the CMc, Stenz will endeavor to draw XBE business to submit bid packages for the construction work and has outlined its efforts in the RFP response.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 72 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: October 23, 2023

Background:

The Project is next in the implementation of the 2021-2023 Strategic Plan. The use of the Construction Manager as Constructor (“CMc”) delivery method allows for enhanced bidding and contracting efforts for local business development.

IndyPL staff used the Request for Proposals (“RFP”) process pursuant to IC § 5-32 to solicit Proposals from Offerors for the Services.

Indy PL sought Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective and exemplary professional services to IndyPL for the Project. The selected Offeror shall have the following qualifications:

- A sound business reputation and registered as a business in the State of Indiana.
- All required licenses with the City of Indianapolis necessary to provide the Services.
- Proven capabilities in delivering Services on time and on budget.
- Appropriate resources to satisfy the requirements for the Services requested by the RFP.
- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships.
- Demonstrated track record in overall client satisfaction.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of an Offeror will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured.

To secure the Services, an RFP was prepared and issued on August 15, 2023. IndyPL staff utilized the City’s Department of Minority & Women Business Development website to identify certified Offerors capable of providing the Services.

Thirty-seven (37) known Offerors were contacted (fifteen (15) XBE Offerors), ten (10) business development organizations were contacted, public notices were placed in the newspapers on August 15 and August 22, 2023, and the RFP was posted to the IndyPL website. A virtual pre-proposal conference was held for all prospective Offerors on August 21, 2023, with fourteen (14) Offerors in attendance.

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 72 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: October 23, 2023

City Certification	Vendor
MBE	Apogee Construction
	AIS Construction Services
WBE	B&E CONTRACTING, LLC
WBE	BAF CORPORATION
M/WBE	BLACK & WHITE INVESTMENTS, LLC (BWI)
	Boyle Construction Management
	Brandt Construction
MBE	CMID
	CORE Construction
MBE	CORNERSTONE CONSTRUCTION GROUP, LLC
MBE	DAVIS & ASSOCIATES, INC
	Hagerman Group
MBE	Harmon Construction
	Hunt Construction
MBE	J. BEARD MANAGEMENT, INC.
	J.S. Held
MBE	KEYSTONE CONSTRUCTION CORPORATION
WBE	LP PLANNING AND DEVELOPMENT LLC
	MacDougall Pierce
	Marten Construction Management
	Mattcon General Contractors
	Messer Construction
	Meyer Najem
	Pepper Construction
MBE	POWERS & SONS CONSTRUCTION, INC.
MBE	REVIVE CONSTRUCTION GROUP
	SHK
	Skillman Corporation
	Smoot Construction
	Stenz Construction Management
	Summit Construction
MBE	THE CARPENTER'S SON, LLC
	Turner Construction
	Weddle Brothers
	Wilhelm Construction
WBE	ZURBUCH DEVELOPMENT CONSTRUCTION
	W.R. Dunkin

Board Action Request

RE: Facilities Committee, Item 8d

Resolution 72 – 2023 Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

Date: October 23, 2023

The Library received Proposals from one (1) Offerors by the deadline of September 13, 2023.

The selection of the Offeror was based upon the criteria established in the RFP. The criteria includes:

- A sound business reputation and required licensures in the State of Indiana necessary to provide the Services;
- Proven capabilities in delivering Services on time and on budget;
- Appropriate resources to satisfy the requirements for the Services requested by this RFP;
- Demonstrated track record in planning, coordination, implementation, and support for similar service relationships;
- Demonstrated track record in minority, women, disability, and veteran-owned business enterprises utilization;
- Demonstrated track record in overall client satisfaction.

After completing their review, the Evaluation Committee proposes the Facilities Committee recommend **Stenz Corporation**. be awarded the contract as the Offeror that best meets the criteria as defined in the Request for Proposal.



Board Resolution

8d

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 72 – 2023

APPROVAL TO AWARD A CONSTRUCTION MANAGER AS CONSTRUCTOR SERVICES CONTRACT FOR THE LEARNING CURVE AT CENTRAL LIBRARY RENOVATION PROJECT

OCTOBER 23, 2023

WHEREAS, in support of the Strategic Plan, Construction Management as Constructor Services are desired by the Indianapolis-Marion County Public Library (“IndyPL”) during the bidding, construction, and post-occupancy phases of the Learning Curve at Central Library Renovation Project; and

WHEREAS, IndyPL issued a Request for Proposal (RFP) on August 15, 2023, seeking Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional construction management services for the Project; and

WHEREAS, IndyPL received one (1) Proposal by the submission deadline of September 13, 2023 from qualified Offerors; and

WHEREAS, the IndyPL Facilities staff and the Project architect, krM+ Architecture, reviewed all Proposals received; and

WHEREAS, IndyPL has determined that **Stenz Corporation**, Indianapolis, Indiana is the Offeror that best meets the criteria as outlined in the RFP and recommends IndyPL award the contract to **Stenz Corporation**.

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **Stenz Corporation** for Construction Manager as Constructor Services for the Learning Curve at Central Library Renovation Project, substantially in the form of the terms and conditions included in the RFP and the received Proposal and as the Chief Executive Officer deems necessary or advisable based on the recommendations of IndyPL’s legal counsel.

**LIBRARY BOARD OF THE
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
INDIANAPOLIS, INDIANA**

RESOLUTION 72-2023

**APPROVAL TO AWARD A
CONSTRUCTION MANAGER AS CONSTRUCTOR
SERVICES CONTRACT
FOR
THE LEARNING CURVE AT CENTRAL LIBRARY
RENOVATION PROJECT**

OCTOBER 23, 2023

AYE

NAY

Adopted this 23th day of October 2023.

ATTEST: _____
Secretary of the Board



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 10/23/23
From: The Indianapolis Public Library Foundation
Subject: October 2023 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News

We are proud to support the Marian McFadden Memorial Lecture. Congratulations to all staff involved in making this year's lecture with Silvia Moreno-Garcia such a success!

Congratulations to Nina Mason Pulliam Indianapolis Special Collections Room Librarian Montoya Barker and Library Trustee Stephen Lane for their successful presentation on Lillian Childress Hall, Indiana's first Black librarian, on October 10. At this event, we announced the Lillian Childress Hall Scholarship Endowment campaign. This permanent fund will provide scholarships for IndyPL employees working toward their master's degrees in library science. The selection criteria will prioritize candidates who are, like Hall was, of diverse backgrounds and underrepresented in the library profession. We anticipate awarding the first scholarship, which will be at least \$1,000, during the spring of 2024. An Advisory Committee, consisting of Naomi Allensworth, Tisha Galarce, Gregory Hill, Stephen Lane and Bri Parker, are now working to determine the award criteria and consideration process. After that group completes its work, Human Resources will convene a Selection Committee and inform staff when it's time to submit applications.

We have many to thank, including:

- All Library Trustees – we are proud and grateful to announce that 100% of Library Trustees are supporting this project financially
- Dr. Khaula Murtadha, for having the idea to establish an endowment in Hall's honor and being the project's first champion
- Nichelle M. Hayes, Stephen Lane and all IndyPL staff members past and present who have brought Hall's legacy to life through collections, publications and programs
- Michele T. Fenton, for her articles on Hall's professional and civic accomplishments
- Naomi Allensworth, Tisha Galarce, Gregory Hill, Stephen Lane and Bri Parker for serving on the Advisory Committee
- Kristi Palmer, Herbert Simon Family Dean of University Library and Dr. Andrea Copeland, Chair and Program Director, Library and Information Science, Luddy School of Informatics, Computing and Engineering at IU Indianapolis for their advice and support

For more information on the Lillian Childress Hall Scholarship Endowment, visit indyplfoundation.org/news/2023/LCH.

The Library Foundation's 2023 Staff Campaign: Celebrating Memories of Lifelong Learning runs now through Friday, November 10. In honor of the Library's 150th anniversary, we are asking staff to consider supporting the Lillian Childress Hall Scholarship Endowment. We thank staff campaign committee members Kelsey Abernathy, Naomi Allensworth, Katie Bulloff, Mike Coghlan, Christopher Hogsett, Natasha Hollenbach, Leah Kim, Olanike Olaniyi and Staci Terrell.

Donors

We thank the 98 donors who made gifts last month. The following are our top corporate and foundation donors: The Indianapolis Foundation Library Fund and MacAllister Machinery Co., Inc.

Program Support

This month, we are proud to provide more than \$145,000 to the Library. Examples of major initiatives supported include: Chromebook lending, Bunny Bag books and supplies, and Fall Fest 2023 Slammin Rhymes Challenge XVII – Freedom.



Board Action Request

10a1

To: IMCPL Board **Meeting Date:** October 23, 2023

From: Gregory Hill, CEO **Approved by the
Library Board:**

Effective Date: October 23, 2023

Subject: Finances, Personnel and Travel Resolution 73-2023

Recommendation: Approve Finances, Personnel and Travel Resolution 73-2023

Background: The Finances, Personnel and Travel Resolution 73-2023 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2023.

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 73 - 2023**

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of September 2023 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

<u>Bank Account for:</u>	<u>Payment Type</u>	<u>Beginning #</u>	<u>Ending #</u>	<u>Count</u>	<u>Total Amount</u>
Operating	Warrant	78165	78280	116	\$ 1,144,030.15
Operating	EFT	1836	1846	11	\$ 286,040.14
Operating	EFT	307476	307490	15	\$ 284,060.36
	EFT	307496	307531	36	\$ 216,867.80
	EFT	307535	307563	29	\$ 330,934.54
	EFT	307569	307595	27	\$ 1,077,921.35
Fines	Warrant	1070	1073	4	\$ 83.27
Gift	Warrant	9225	9257	33	\$ 207,250.09
Gift	EFT void	307466	307466	1	\$ (14,000.00)
Gift	EFT void	307491	307491	1	\$ (14,000.00)
Gift	EFT	307492	307495	4	\$ 16,552.20
	EFT	307532	307534	3	\$ 3,219.37
	EFT	307564	307568	5	\$ 3,536.60
	EFT	307596	307603	8	\$ 415,907.25
Employee Payroll	Warrant	269869	269902	34	\$ 13,482.80
	Warrant	1408	1408	1	\$ 280.36
	Direct Deposit	350001	350586	586	\$ 651,191.93
	Direct Deposit	370001	370586	586	\$ 645,924.97
	Direct Deposit	390001	390586	586	\$ 642,879.53
Payroll Taxes, Garnishments	Electronic Transfer				\$ 710,509.02

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the 2023 Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Mr. Raymond J. Biederman

Ms. Hope C. Tribble

Mr. Stephen Lane

Dr. Patricia A. Payne

Dr. Khaula Murtadha

Dr. Eugene White

I have examined the within claims and certify they are accurate:

Dr. Luis A. Palacio

Mrs. Mary Rankin CPA
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
OPERATING ACCOUNTS

No	Type	Date	Reference	Amount	
1836	EFT	9/5/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	130,296.32	
1837	EFT	9/14/2023	FIDELITY INVESTMENTS	4,656.56	
1838	EFT	9/14/2023	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	
1839	EFT	9/15/2023	ADP, INC.	6,459.24	
1840	EFT	9/15/2023	ADP, INC.	2,242.81	
1841	EFT	9/15/2023	ADP, INC.	940.94	
1842	EFT	9/18/2023	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	130,223.08	
1843	EFT	9/20/2023	ANITA KENDRICK	85.60	
1844	EFT	9/21/2023	INDIANA DEPARTMENT OF REVENUE	1,563.03	
1845	EFT	9/29/2023	FIDELITY INVESTMENTS	4,656.56	
1846	EFT	9/29/2023	AMERICAN UNITED LIFE INSURANCE CO	2,458.00	286,040.14
78165	CHECK	09/07/2023	ALLEN IRRIGATION COMPANY, INC.	2,356.00	
78166	CHECK	09/07/2023	APEX BENEFITS GROUP	12,500.00	
78167	CHECK	09/07/2023	ARAB TERMITE AND PEST CONTROL INC	64.00	
78168	CHECK	09/07/2023	AT&T	1,781.70	
78169	CHECK	09/07/2023	AT&T	590.70	
78170	CHECK	09/07/2023	BEECH GROVE SEWAGE WORKS	194.04	
78171	CHECK	09/07/2023	CASH & CARRY PAPER COMPANY, INC.	7.70	
78172	CHECK	09/07/2023	CENTRAL INDIANA SECURITY CORP., LTD	114.95	
78173	CHECK	09/07/2023	CITIZENS ENERGY GROUP	3,498.28	
78174	CHECK	09/07/2023	COLLEGE AVENUE BRANCH (PETTY CASH)	34.76	
78175	CHECK	09/07/2023	CONNOR FINE PAINTING	1,440.00	
78176	CHECK	09/07/2023	ELLIS MECHANICAL & ELECTRICAL	7,295.92	
78177	CHECK	09/07/2023	FUN EXPRESS, LLC	34.19	
78178	CHECK	09/07/2023	IBJ BOOK PUBLISHING	119.20	
78179	CHECK	09/07/2023	IBJ MEDIA	66.82	
78180	CHECK	09/07/2023	INDIANAPOLIS POWER & LIGHT COMPANY	78,413.36	
78181	CHECK	09/07/2023	JACKSON SYSTEMS, LLC	333.00	
78182	CHECK	09/07/2023	LAWRENCE UTILITIES	245.48	
78183	CHECK	09/07/2023	MASTER CARPET & TILE, INC.	3,450.00	
78184	CHECK	09/07/2023	PHILHARMONIC ORCHESTRA OF INDIANAPOLIS	250.00	
78185	CHECK	09/07/2023	PLURALSIGHT, LLC	4,632.00	
78186	CHECK	09/07/2023	PROVIDENCE OUTDOOR	12,173.69	
78187	CHECK	09/07/2023	REPUBLIC WASTE SERVICES	8,678.96	
78188	CHECK	09/07/2023	SQUARE GROVE, LLC	549.00	
78189	CHECK	09/07/2023	SWANK MOTION PICTURES INC	1,406.00	
78190	CHECK	09/07/2023	TIMOTHY P. BOWLING	140.00	
78191	CHECK	09/07/2023	TODAY'S BUSINESS SOLUTIONS, INC	2,324.60	
78192	CHECK	09/07/2023	TRAF-SYS	1,938.00	
78193	CHECK	09/14/2023	AMAZON CAPITAL SERVICES, INC	1,252.34	
78194	CHECK	09/14/2023	AMERICAN UNITED LIFE INSURANCE CO	973.64	
78195	CHECK	09/14/2023	B&H FOTO & ELECTRONICS CORP	2,734.92	
78196	CHECK	09/14/2023	BUSINESS FURNITURE CORPORATION	135,423.27	
78197	CHECK	09/14/2023	CITIZENS ENERGY GROUP	2,884.77	
78198	CHECK	09/14/2023	ELLIS MECHANICAL & ELECTRICAL	14,114.00	
78199	CHECK	09/14/2023	GLOBAL EQUIPMENT CO., INC.	262.94	

78200	CHECK	09/14/2023	IBJ MEDIA	217.35
78201	CHECK	09/14/2023	INDIANA LIBRARY FEDERATION	1,620.00
78202	CHECK	09/14/2023	GREATER INDIANAPOLIS PROGRESS COMMITTEE	100.00
78203	CHECK	09/14/2023	INDIANAPOLIS RECORDER	89.73
78204	CHECK	09/14/2023	JASON FRAGOMENI	50.00
78205	CHECK	09/14/2023	JACKSON MANUFACTURERS CO., INC.	6,750.00
78206	CHECK	09/14/2023	KPC ARCHITECTURAL PRODUCTS, INC	172,671.44
78207	CHECK	09/14/2023	MARGARET WARD	15.00
78208	CHECK	09/14/2023	ONE DIVERSIFIED, LLC	995.00
78209	CHECK	09/14/2023	PFM TRUCK CARE CENTER	11,148.11
78210	CHECK	09/14/2023	RFS GROUP LLC	6,624.10
78211	CHECK	09/14/2023	SCHOOL HEALTH CORPORATION	5,445.50
78212	CHECK	09/14/2023	SHELBY UPHOLSTERING & INTERIORS	1,780.00
78213	CHECK	09/14/2023	SONDHI SOLUTIONS, LLC	561.83
78214	CHECK	09/14/2023	THE DAVEY TREE EXPERT COMPANY	2,015.00
78215	CHECK	09/14/2023	TODAY'S BUSINESS SOLUTIONS, INC	52,680.00
78216	CHECK	09/21/2023	ASSOCIATION OF BRIDAL CONSULTANTS-INDIANA	89.04
78217	CHECK	09/21/2023	BUSINESS FURNITURE CORPORATION	17,690.30
78218	CHECK	09/21/2023	CHILDREN'S PLUS INC.	2,979.49
78219	CHECK	09/21/2023	CITIZENS ENERGY GROUP	13,405.91
78220	CHECK	09/21/2023	CITIZENS ENERGY GROUP	59,724.83
78221	CHECK	09/21/2023	CREATIVE AQUATIC SOLUTIONS, LLC	227.98
78222	CHECK	09/21/2023	CYPRESS INFORMATION SERVICES LLC	950.00
78223	CHECK	09/21/2023	DELL MARKETING L.P.	46,720.00
78224	CHECK	09/21/2023	ELLIS MECHANICAL & ELECTRICAL	568.35
78225	CHECK	09/21/2023	GANNETT SATELLITE INFORMATION NETWORK, LLC	93.47
78226	CHECK	09/21/2023	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	961.32
78227	CHECK	09/21/2023	IBJ MEDIA	99.84
78228	CHECK	09/21/2023	ILEA INDIANA	20.00
78229	CHECK	09/21/2023	TALKING TECH	9,355.88
78230	CHECK	09/21/2023	INDIANA LIBRARY FEDERATION	300.00
78231	CHECK	09/21/2023	INDIANA NEWSPAPERS, INC.	1,559.80
78232	CHECK	09/21/2023	INDIANAPOLIS STAR	251.76
78233	CHECK	09/21/2023	INDY CURB APPEAL ASPHALT, INC	5,500.00
78234	CHECK	09/21/2023	LAWRENCE UTILITIES	315.74
78235	CHECK	09/21/2023	LEVERUP FINANCIAL SOLUTIONS LLC	1,800.00
78236	CHECK	09/21/2023	PAYPAL	108.20
78237	CHECK	09/21/2023	PURDUE EXTENSION - MARION COUNTY	300.00
78238	CHECK	09/21/2023	SEND THIS FILE, INC	999.95
78239	CHECK	09/21/2023	SHELBY PEAK	41.00
78240	CHECK	09/21/2023	STERLING INFOSYSTEMS INC	186.00
78241	CHECK	09/21/2023	THE INDIANAPOLIS PUBLIC LIBRARY FOUNDATION	1,102.08
78242	CHECK	09/21/2023	TUMBLEWEED PRESS, INC.	11,900.00
78243	CHECK	09/21/2023	ULTIMATE NINJAS INDIANAPOLIS, LLC	175.00
78244	CHECK	09/21/2023	UNIFORM HOUSE INC. THE	56.00
78245	CHECK	09/21/2023	WEST PERRY (PETTY CASH)	50.00
78246	CHECK	09/28/2023	AMBIUS	699.12
78247	CHECK	09/28/2023	ARAMARK UNIFORM & CAREER APPARAL, LLC	50.97
78248	CHECK	09/28/2023	AT&T	1,781.23
78249	CHECK	09/28/2023	AT&T	22.64
78250	CHECK	09/28/2023	AT&T	393.62
78251	CHECK	09/28/2023	AT&T	590.70

78252	CHECK	09/28/2023 AT&T	11,065.28	
78253	CHECK	09/28/2023 AT&T MOBILITY	756.93	
78254	CHECK	09/28/2023 ATC GROUP SERVICES, LLC DEPOSITORY	6,070.60	
78255	CHECK	09/28/2023 BEECH GROVE SEWAGE WORKS	194.04	
78256	CHECK	09/28/2023 BEVERLY SCOTT	350.00	
78257	CHECK	09/28/2023 BLACKMORE & BUCKNER ROOFING	1,750.00	
78258	CHECK	09/28/2023 BUSINESS FURNITURE CORPORATION	101,235.97	
78259	CHECK	09/28/2023 CITIZENS ENERGY GROUP	2,851.14	
78260	CHECK	09/28/2023 CONSTELLATION NEWENERGY - GAS DIVISION, LLC	1,250.88	
78261	CHECK	09/28/2023 ELLIS MECHANICAL & ELECTRICAL	88,795.00	
78262	CHECK	09/28/2023 ERGO EXPERTS LLC	1,618.65	
78263	CHECK	09/28/2023 FORT BEN HARRISON (PETTY CASH)	39.47	
78264	CHECK	09/28/2023 IBJ MEDIA	101.38	
78265	CHECK	09/28/2023 INDIANA NEWSPAPERS, INC.	1,207.29	
78266	CHECK	09/28/2023 INDIANAPOLIS STAGE SALES AND RENTALS, INC	144.00	
78267	CHECK	09/28/2023 INFOR (US), INC	4,975.00	
78268	CHECK	09/28/2023 LIGHT & BREUNING, INC	117.50	
78269	CHECK	09/28/2023 LUMINAUT, INC.	90,610.89	
78270	CHECK	09/28/2023 MICHAEL A. REUTER CONSULTING SERVICES, INC.	710.00	
78271	CHECK	09/28/2023 OCCUPATIONAL HEALTH CENTERS OF THE SOUTHWEST, P.A.	52.00	
78272	CHECK	09/28/2023 ONE DIVERSIFIED, LLC	7,297.95	
78273	CHECK	09/28/2023 PERRY A. SCOTT	350.00	
78274	CHECK	09/28/2023 PITNEY BOWES, INC.	598.92	
78275	CHECK	09/28/2023 IMCPL - POWERS & SONS - RETAINAGE - GLD	20,813.69	
78276	CHECK	09/28/2023 SHOWCASES	1,308.96	
78277	CHECK	09/28/2023 THE CHILDREN'S MUSEUM OF INDIANAPOLIS	8,750.00	
78278	CHECK	09/28/2023 TODAY'S BUSINESS SOLUTIONS, INC	1,862.50	
78279	CHECK	09/28/2023 UNIFORM HOUSE INC. THE	1,096.60	
78280	CHECK	09/28/2023 WATT MECHANICAL LLC	41,944.00	\$ 1,144,030.15
307476	EFT	09/07/2023 BAKER & TAYLOR	219,788.18	
307477	EFT	09/07/2023 CDW GOVERNMENT, INC.	1,004.45	
307478	EFT	09/07/2023 CENTRAL SECURITY & COMMUNICATIONS	251.44	
307479	EFT	09/07/2023 DACO GLASS & GLAZING INC	1,159.50	
307480	EFT	09/07/2023 DEMCO, INC.	9,703.01	
307481	EFT	09/07/2023 DYNAMARK GRAPHICS GROUP	1,559.84	
307482	EFT	09/07/2023 FLEET CARE, INC.	1,008.79	
307483	EFT	09/07/2023 FULLER ENGINEERING CO., LLC	1,384.00	
307484	EFT	09/07/2023 INDIANA PLUMBING AND DRAIN LLC	1,559.50	
307485	EFT	09/07/2023 INGRAM LIBRARY SERVICES	293.08	
307486	EFT	09/07/2023 MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	39,852.75	
307487	EFT	09/07/2023 RICHARD LOPEZ ELECTRICAL, LLC	2,951.64	
307488	EFT	09/07/2023 STENZ MANAGEMENT COMPANY, INC	2,893.93	
307489	EFT	09/07/2023 THE HARMON HOUSE L.L.C.	600.00	
307490	EFT	09/07/2023 UNIVERSAL PROTECTION SERVICE, LP	50.25	
307496	EFT	09/14/2023 ALSCO	1,200.73	
307497	EFT	09/14/2023 CAMACHO JANITORIAL SUPPLY & SERVICES, INC.	2,563.50	
307498	EFT	09/14/2023 COMMUNITY HEALTH NETWORK	1,600.00	
307499	EFT	09/14/2023 COMPLETE WELLNESS SOLUTIONS LLC	942.50	
307500	EFT	09/14/2023 DRIESSEN WATER INC	5.00	
307501	EFT	09/14/2023 DACO GLASS & GLAZING INC	2,247.22	
307502	EFT	09/14/2023 DYNAMARK GRAPHICS GROUP	5,436.07	
307503	EFT	09/14/2023 ETI PERFORMANCE IMPROVEMENT	2,290.00	

307504	EFT	09/14/2023	FLEET CARE, INC.	1,141.89
307505	EFT	09/14/2023	GORDON PLUMBING, INC.	10,737.54
307506	EFT	09/14/2023	GRAINGER	1,139.38
307507	EFT	09/14/2023	INDIANA PLUMBING AND DRAIN LLC	2,915.50
307508	EFT	09/14/2023	INDIANAPOLIS ARMORED CAR, INC	4,740.84
307509	EFT	09/14/2023	INSIGHT PUBLIC SECTOR, INC	44.50
307510	EFT	09/14/2023	J&G CARPET PLUS	645.00
307511	EFT	09/14/2023	KRM ARCHITECTURE+ INC	13,133.20
307512	EFT	09/14/2023	LOGICALIS, INC	4,810.52
307513	EFT	09/14/2023	MAIN EVENT SOUND & LIGHTING	3,059.20
307514	EFT	09/14/2023	MICHAEL L HICKEY	400.00
307515	EFT	09/14/2023	MOORE INFORMATION SERVICES, INC	1,150.94
307516	EFT	09/14/2023	ORACLE ELEVATOR HOLDCO, INC.	1,225.00
307517	EFT	09/14/2023	REGIONS BANK PURCHASING CARD	36,762.78
307518	EFT	09/14/2023	RICHARD LOPEZ ELECTRICAL, LLC	13,289.59
307519	EFT	09/14/2023	RICOH USA, INC. - 12882	11,403.56
307520	EFT	09/14/2023	RJE BUSINESS INTERIORS	640.10
307521	EFT	09/14/2023	RLR ASSOCIATES, INC	26,325.80
307522	EFT	09/14/2023	ROBERT HALF INTERNATIONAL, INC	1,443.78
307523	EFT	09/14/2023	STAPLES	16,413.24
307524	EFT	09/14/2023	STENZ MANAGEMENT COMPANY, INC	2,869.16
307525	EFT	09/14/2023	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	2,518.75
307526	EFT	09/14/2023	TECH-LOGIC CORPORATION	5,655.00
307527	EFT	09/14/2023	THE ETICA GROUP, INC	7,200.00
307528	EFT	09/14/2023	THE HARMON HOUSE L.L.C.	4,585.00
307529	EFT	09/14/2023	TRANSACTION NETWORK SERVICES INC.	235.04
307530	EFT	09/14/2023	UNIVERSAL PROTECTION SERVICE, LP	24,806.27
307531	EFT	09/14/2023	YOUR AUTOMATIC DOOR COMPANY	1,291.20
307535	EFT	09/21/2023	BAKER & TAYLOR	985.43
307536	EFT	09/21/2023	BAKER & TAYLOR	1,089.49
307537	EFT	09/21/2023	BAKER & TAYLOR	24,268.52
307538	EFT	09/21/2023	BAKER & TAYLOR	82,146.13
307539	EFT	09/21/2023	BRODART COMPANY	2,376.33
307540	EFT	09/21/2023	CDW GOVERNMENT, INC.	858.51
307541	EFT	09/21/2023	ETI PERFORMANCE IMPROVEMENT	6,148.11
307542	EFT	09/21/2023	GALE GROUP THE	904.28
307543	EFT	09/21/2023	GREATER TALENT NETWORK, INC.	12,500.00
307544	EFT	09/21/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	200.00
307545	EFT	09/21/2023	INGRAM LIBRARY SERVICES	2,092.88
307546	EFT	09/21/2023	INSIGHT PUBLIC SECTOR, INC	82,500.00
307547	EFT	09/21/2023	LEVEL (3) COMMUNICATIONS, LLC	3,574.35
307548	EFT	09/21/2023	MIDWEST TAPE - AUDIOBOOKS ONLY	49.09
307549	EFT	09/21/2023	MIDWEST TAPE - PROCESSED DVDS	1,611.45
307550	EFT	09/21/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	25,143.16
307551	EFT	09/21/2023	MIDWEST TAPE NON PROCESSED	69.27
307552	EFT	09/21/2023	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	3,537.71
307553	EFT	09/21/2023	MIDWEST TAPE, LLC	17,201.54
307554	EFT	09/21/2023	ORACLE ELEVATOR HOLDCO, INC.	5,511.75
307555	EFT	09/21/2023	OVERDRIVE INC	23,508.16
307556	EFT	09/21/2023	RICHARD LOPEZ ELECTRICAL, LLC	7,739.59
307557	EFT	09/21/2023	RICOH USA, INC. - 12882	3,970.00
307558	EFT	09/21/2023	ROBERT HALF INTERNATIONAL, INC	1,157.04

307559	EFT	09/21/2023	STENZ MANAGEMENT COMPANY, INC	2,602.78	
307560	EFT	09/21/2023	THE ETICA GROUP, INC	2,500.00	
307561	EFT	09/21/2023	UNIVERSAL PROTECTION SERVICE, LP	1,020.74	
307562	EFT	09/21/2023	VOCERA COMMUNICATIONS, INC.	15,480.23	
307563	EFT	09/21/2023	YOUR AUTOMATIC DOOR COMPANY	188.00	
307569	EFT	09/28/2023	ANTHEM INSURANCE COMPANIES, INC	333,100.00	
307570	EFT	09/28/2023	BAKER & TAYLOR	106,882.81	
307571	EFT	09/28/2023	BAKER TILLY VIRCHOW KRAUSE, LLP	5,758.25	
307572	EFT	09/28/2023	CDW GOVERNMENT, INC.	2,020.40	
307573	EFT	09/28/2023	CHRISTOPHER B. BURKE ENGINEERING, LLC	300.00	
307574	EFT	09/28/2023	COMPLETE WELLNESS SOLUTIONS LLC	640.00	
307575	EFT	09/28/2023	DELTA DENTAL	25.13	
307576	EFT	09/28/2023	DELTA DENTAL	12,105.27	
307577	EFT	09/28/2023	DEMCO, INC.	11,191.58	
307578	EFT	09/28/2023	DENISON PARKING	20,727.26	
307579	EFT	09/28/2023	ESSENTIAL ARCHITECTURAL SIGNS, INC	5,040.00	
307580	EFT	09/28/2023	ETI PERFORMANCE IMPROVEMENT	2,665.00	
307581	EFT	09/28/2023	GLENDALE MALL	23,585.42	
307582	EFT	09/28/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	200.00	
307583	EFT	09/28/2023	INGRAM LIBRARY SERVICES	273.78	
307584	EFT	09/28/2023	IRVINGTON PRESBYTERIAN CHURCH	1,008.33	
307585	EFT	09/28/2023	LOGICALIS, INC	1,057.60	
307586	EFT	09/28/2023	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	7,135.64	
307587	EFT	09/28/2023	POWERS & SONS CONSTRUCTION	395,459.81	
307588	EFT	09/28/2023	RATIO ARCHITECTS, LLC	9,182.03	
307589	EFT	09/28/2023	RED OXYGEN INC	24.21	
307590	EFT	09/28/2023	STENZ MANAGEMENT COMPANY, INC	428.54	
307591	EFT	09/28/2023	STENZ MANAGEMENT COMPANY, INC	955.43	
307592	EFT	09/28/2023	THE ETICA GROUP, INC	1,944.67	
307593	EFT	09/28/2023	THE SKILLMAN CORPORATION	99,698.16	
307594	EFT	09/28/2023	UNIVERSAL PROTECTION SERVICE, LP	35,812.03	
307595	EFT	09/28/2023	YEFIM PASTUKH	700.00	\$ 1,909,784.05
				Total	3,339,854.34

Summary by Transaction Type:

Computer Check	1,144,030.15
EFT Check	2,195,824.19
Total Payments	3,339,854.34
Total Voided Items	-

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

FINES ACCOUNT

No.	Type	Date	Reference	Amount
1070	CHECK	9/14/2023	GARLAND COUNTY PUBLIC LIBRARY	16
1071	CHECK	9/14/2023	NICOLE LE MASOUDI	17.95
1072	CHECK	9/28/2023	SHELINA DUNN	11.83
1073	CHECK	9/28/2023	RACHEL MILLER	37.49
			Total	<u>\$ 83.27</u>

Summary by Transaction Type:

Computer Check	\$ 83.27
EFT Check	\$ -
Total Payments	\$ 83.27
Total Voided Items	\$ -

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

GIFT ACCOUNT

No.	Type	Date	Reference	Amount	
9225	CHECK	09/07/2023	JAGER PALAD	200.00	
9226	CHECK	09/07/2023	JULIA LOHLA	150.00	
9227	CHECK	09/07/2023	WFYI TV FYI PRODUCTIONS	2,450.00	
9228	CHECK	09/14/2023	JOANNA CONRAD	131.58	
9229	CHECK	09/14/2023	MASADA SPARROW	73.68	
9230	CHECK	09/14/2023	NAOMI ALLENSWORTH	401.90	
9231	CHECK	09/14/2023	RACHEL B. PERRY	540.00	
9232	CHECK	09/21/2023	ASHLEY LUNA	29.40	
9233	CHECK	09/21/2023	AT&T MOBILITY	1,098.90	
9234	CHECK	09/21/2023	BERNADE FLOURNOY	150.00	
9235	CHECK	09/21/2023	CREATIVE AQUATIC SOLUTIONS, LLC	265.00	
9236	CHECK	09/21/2023	GO FISHIN WITH CLINT LLC	100.00	
9237	CHECK	09/21/2023	GREGORY MONZEL	150.00	
9238	CHECK	09/21/2023	LORALYNN E EADES	608.00	
9239	CHECK	09/21/2023	RE-GENERATION INDY	200.00	
9240	CHECK	09/21/2023	UNIFORM HOUSE INC. THE	79.35	
9241	CHECK	09/28/2023	ADAM TODD	71.96	
9242	CHECK	09/28/2023	BLACK WORLDSCHOOLERS MOBILE BOOKSTORE	375.00	
9243	CHECK	09/28/2023	CONNIE SCOTT	122.66	
9244	CHECK	09/28/2023	CYNTHIA REINHARD	75.00	
9245	CHECK	09/28/2023	ESPERANZA ALONZO	100.00	
9246	CHECK	09/28/2023	GO FISHIN WITH CLINT LLC	100.00	
9247	CHECK	09/28/2023	GRACE VISION CENTER SERVICES, INC.	2,500.00	
9248	CHECK	09/28/2023	EMPOWERED MELANIN LLC	1,124.25	
9249	CHECK	09/28/2023	JAGER PALAD	100.00	
9250	CHECK	09/28/2023	JOANNA CONRAD	24.49	
9251	CHECK	09/28/2023	KELSEY ELAINE SIMPSON	250.00	
9252	CHECK	09/28/2023	LORALYNN E EADES	75.00	
9253	CHECK	09/28/2023	MASANGE BIREGEYA	800.00	
9254	CHECK	09/28/2023	MIDWEST COLLABORATIVE FOR LIBRARY DATABASE (EMCLS)	129,976.55	
9255	CHECK	09/28/2023	SHELBY PEAK	132.96	
9256	CHECK	09/28/2023	VLADIMIR KRAKOVICH	700.00	
9257	CHECK	09/28/2023	WORLD BOOK, INC.	64,094.41	\$ 207,250.09
307466	VOID	09/07/2023	AMERICAN PROGRAM BUREAU, INC.	(14,000.00)	
307491	VOID	09/07/2023	AMERICAN PROGRAM BUREAU, INC.	(14,000.00)	
307492	EFT	09/07/2023	INDIANA WRITER'S CENTER	400.00	
307493	EFT	09/07/2023	INDIANA YOUTH GROUP INC	300.00	
307494	EFT	09/07/2023	INDPLS-MARION COUNTY PUBLIC LIBRARY	1,852.20	
307495	EFT	09/13/2023	AMERICAN PROGRAM BUREAU, INC.	14,000.00	
307532	EFT	09/14/2023	INDPLS-MARION COUNTY PUBLIC LIBRARY	2,109.45	
307533	EFT	09/14/2023	STAPLES	34.92	
307534	EFT	09/14/2023	THE HARMON HOUSE L.L.C.	1,075.00	
307564	EFT	09/21/2023	CROSSROADS REHABILITATION CENTER	3,275.11	
307565	EFT	09/21/2023	HEALTH & HOSPITALS CORP. OF MARION CNTY.	100.00	
307566	EFT	09/21/2023	INDY COMMUNITY YOGA	100.00	

307567	EFT	09/21/2023 INGRAM LIBRARY SERVICES	11.49	
307568	EFT	09/21/2023 THE HARMON HOUSE L.L.C.	50.00	
307596	EFT	09/28/2023 CROSSROADS REHABILITATION CENTER	462.35	
307597	EFT	09/28/2023 GALE GROUP THE	405,453.00	
307598	EFT	09/28/2023 INDIANA WRITER'S CENTER	800.00	
307599	EFT	09/28/2023 INDIANA YOUTH GROUP INC	300.00	
307600	EFT	09/28/2023 INGRAM LIBRARY SERVICES	6,011.90	
307601	EFT	09/28/2023 JULIA LOHLA	75.00	
307602	EFT	09/28/2023 SAGE PUBLISHING	2,505.00	
307603	EFT	09/28/2023 THE HARMON HOUSE L.L.C.	300.00	\$ 439,215.42
		Total	<u><u>618,465.51</u></u>	

Summary by Transaction Type:

Computer Check	207,250.09
EFT Check	439,215.42
Total Payments	646,465.51
Total Voided Items	(28,000.00)

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OCTOBER 23, 2023
PERSONNEL ACTIONS
RESOLUTION 73-2023

NEW HIRES:

- Abigail Greenburg, Library Assistant II, Lawrence Branch, \$15.32 per hour, Effective: October 18, 2023
- Azaria Barnett, Page, East 38th Street Branch, \$15.00 per hour, Effective: October 18, 2023
- Fiora O'Meara, Library Assistant II, Michigan Road Branch, \$15.32 per hour, Effective: October 18, 2023
- Amber Scott, Page, The Learning Curve, \$15.00 per hour, Effective: October 18, 2023
- Grace Nuñez, Page, The Learning Curve, \$15.00 per hour, Effective: October 18, 2023
- Jane Worley, Page, The Learning Curve, \$15.00 per hour, Effective: October 18, 2023
- Florencia Schick, Public Services Associate II – Floater, Nora Branch, \$17.70 per hour, Effective: October 18, 2023
- Julie Steele, Library Assistant II, Pike Branch, \$15.32 per hour, Effective: September 27, 2023
- Tressa Furry, Library Assistant II, College Avenue Branch, \$15.32 per hour, Effective: October 25, 2023
- Chelsea Sauers-Wiley, Page, The Learning Curve, \$15.00 per hour, Effective: October 18, 2023
- Emma Gedig, Page, The Learning Curve, \$15.00 per hour, Effective: November 2, 2023

INTERNAL CHANGES:

- Mallory Collins from Library Assistant II, Garfield Park Branch, \$15.32 per hour to Public Services Librarian, Beech Grove Branch, \$22.00 per hour, Effective: October 22, 2023
- Kevoni Thomas from Computer Assistant II, Michigan Road Branch, \$15.92 per hour to Technology Learning Specialist, Program Development Area, \$18.90 per hour, Effective: October 22, 2023
- Karen Moore from Technology Learning Specialist, Program Development Area, \$19.84 per hour to Interim Supervisor, Digital Inclusion, Program Development Area, \$27.60 per hour, Effective: October 8, 2023
- Stressca Nathaniel from Library Assistant II, Glendale Branch, \$15.93 per hour to Library Assistant II, Glendale Branch, \$17.50 per hour, Effective: September 24, 2023
- Lexi Owens from Library Assistant II, East Washington Branch, \$16.02 per hour to Public Services Associate II – Floater, Nora Branch, \$17.70 per hour, Effective: October 8, 2023
- Jennifer Miller from Public Services Associate II, West Perry Branch, \$19.15 per hour to Public Services Librarian, West Perry Branch, \$23.79 per hour, Effective: October 8, 2023
- Paw Khei from Library Assistant II, Southport Branch to Hourly Library Assistant II, Southport Branch, No Change in Pay, Effective: October 8, 2023

RE-HIRES:

- James Konja, Public Services Associate II, Eagle Branch, \$18.00 per hour, Effective: October 18, 2023

SEPARATION:

- Alexandra Loewen, Supervisor Librarian, Central Adult Reference, 2 years and 6 months, Effective: October 21, 2023
- David Lott, Page, Michigan Road Branch, 11 years and 5 months, Effective: September 25, 2023
- Rachel Beckwith, Library Security Assistant, Facilities Management Services Area, 0 months, Effective: September 28, 2023
- Colleen Williamson, Hourly Public Services Associate I, The Learning Curve, 9 months, Effective: July 26, 2023
- James Frady, Library Security Assistant, Facilities Management Services Area, 1 month, Effective: October 11, 2023
- Maria Volino, Public Services Associate II, Pike Branch, 7 months, Effective: September 30, 2023
- Rachel Jamieson, Supervisor Librarian, Lawrence Branch, 4 years and 6 months, Effective: October 12, 2023
- Theresa Crawford-Cottonham, Public Services Associate II – Floater, Pike Branch, 1 year and 10 months, Effective: September 13, 2023
- Colleen Williamson, Hourly Public Services Associate I, The Learning Curve, 10 months, Effective: July 26, 2023
- Ramsey Elmawardy, Control Room Technician, Facilities Management Services Area, 4 years and 5 months, Effective: September 29, 2023

INACTIVE: (None Reported)

RE-ACTIVATE: (None Reported)

PAY ADJUSTMENT: (None Reported)

RECLASSIFICATION: (None Reported)

CORRECTION: (None Reported)

October 2023 | CEO Report

Good evening,

The Staff of the Indianapolis Public Library continues to focus on “Supporting Lifelong Learning in the City of Indianapolis.”

The following are program updates featuring our Adult and Juvenile Services, plus highlights from our September at IndyPL.

Juvenile Program Highlights

In September, branches continued to host interactive Storytime sessions for children ages 0-5 weekly. Families enjoyed visits from Arts for Learning teaching artist Melissa Gallant, who presented songs and stories with her harp. In our food class for preschoolers, parents loved that their kids tried new foods and were very grateful for the book they got to take home.

We started the month with one of our new fall programs, Captivating Carnivorous Plants with Purdue Extension, offered at several branches. Children learn how plants grow and adapt to their environments through hands-on activities.

Kids engaged their creativity in our fall program Character Clubhouse Design, partnered with Next Great Architects - a teaching studio that introduces architecture to children as early as kindergarten and nurtures them through licensure. In this hands-on workshop, children apply their imagination and creativity by building a model clubhouse for their favorite storybook character.

Teens have been learning and developing various skills during our fall programs. They have created individualized craft/charcutier boards in our Teen Build It program and learned to assemble them and safely use power tools. They've also created books entirely from scratch in our Teen Bookmaking program. In addition, they are learning how to think creatively and problem-solve while learning a new game in our Teen Intro to Dungeons and Dragons program. Teens in all the programs have been learning a variety of life-transferable skills. Our branch librarians are also learning new skills by facilitating the Teen Intro to Dungeons and Dragons program at their locations, many of them for the first time, with Kirsten - our Teen Program Specialist's help and doing a wonderful job!

Adult Program Highlights

September marked our 44th annual Marian McFadden Memorial Lecture! This year's lecture featured Silvia Moreno-Garcia, author of the bestselling book *Mexican Gothic*. We saw more than 200 guests at the Madam Walker Theater for Silvia's presentation on magical realism in literature. Thank you to everyone who joined us for this special event!

The library is proud to celebrate the communities our patrons and staff represent. September was Hispanic Heritage Month, so we prioritized outreach at several community events important to our Hispanic and Latine neighbors. The library attended the Indy Eleven soccer team's Hispanic Heritage Night, a Hispanic Heritage Celebration with the Indianapolis Mayor's Office, and the Rice & Beans Festival at Fonseca Theater. We gave out 143 bilingual Spanish and English books across the events. One patron expressed excitement by saying, "I have seen the library at more and more events supporting the Latin community. It is wonderful to see the support."

We also began offering our popular English Conversation Circle in September at two new branches, Lawrence and Southport. Until this year, conversation circles were offered at Central Library and online. The circles give English learners of all levels a safe space to meet new people and practice their speaking. 85 patrons benefited from conversation circles last month, and we're just getting started!

Community

On September 20, the CFO and I presented the budget to the Municipal Corporations Committee, marking a critical milestone in our fiscal planning. During this presentation, we carefully outlined our financial strategy and allocations for the upcoming year, emphasizing thorough preparation and rigorous analysis to gain committee approval and ensure alignment with our vision, mission, and goals.

In addition to our budget presentation, we diligently prepared for the Moody's rating call scheduled for early October. Moody's, a reputable credit rating agency, plays a significant role in evaluating our financial stability and creditworthiness, especially concerning our annual bond rating. This call involved meticulous scrutiny of our financial performance and strategic outlook to secure favorable ratings, which are instrumental in our ability to secure financing for vital projects and investments.

Concurrently, we presented our financial plans and library achievements to the City-County Council Majority Caucus. This presentation was crucial for consensus building and garnering support for our budget proposals. It provided an opportunity to convey our vision and demonstrate how our financial strategies would positively impact the city and its residents.

We continued our collaboration with the Lillian Childress Hall Advisory Committee, a dedicated group of individuals who offered valuable insights and recommendations for the Lillian Childress Hall Scholarship Fund, enhancing our commitment to this important initiative.

Respectfully,

Gregory A. Hill, Sr.
Indianapolis Public Library
Chief Executive Officer



The
INDIANAPOLIS PUBLIC
Library

CEO Report

OCTOBER 23, 2023

System-wide communications

Town Hall meeting
– September 20,
2023, 186 in
attendance

Branch Staff
Meetings

Executive
Committee Liaison
visits

Juvenile Programming Highlights

Interactive Storytime

Captivating Carnivorous Plants

Character Clubhouse Design

Teen Bookmaking

Teen Build It



Adult Programming Highlights



MARIAN
MCFADDEN
MEMORIAL
LECTURE



HISPANIC
HERITAGE
MONTH



ENGLISH
CONVERSATION
CIRCLES



SMALL BUSINESS
SERIES



Community



Budget Presentation – September 20, 2023



Bond Rating Preparation



Presentation City-County Council Majority
Caucus



Lillian Childress Hall Advisory Committee



Questions?

THANKS!

A woman with dark hair and glasses is standing in a library aisle, looking down at a laptop computer she is holding. She is wearing a dark sweater and a scarf. The library shelves are filled with books, and the scene is dimly lit with a blue tint.

The
INDIANAPOLIS PUBLIC
Library

Career Development Program

October 23, 2023

Career Development Program

Purpose: The Career Development Program is designed to prepare staff for career development and leadership positions within the Indianapolis Public Library and is the primary method to ensure staff receives necessary guidance to make informed career decisions based on IndyPL policies, programs, and procedures and everyone's talents and experience. A panel of experienced leaders serves a pivotal role by providing individualized assistance to interested employees.

Career Development Program Guidelines

- Members of the CDP are the Chief Public Services Officer augmented by the Area Resource Managers, Branch Manager/Supervisor/Public Services Manager, Manager of Circulation.
- Complete CDP Program Guidelines can be found on the Intranet under Human Resources Forms.

Career Development Program Guidelines

Program Requirements for Participants

- Provides staff members the opportunity for optimal development of professional skills
- Individuals may self-nominate or be recommended
- Participants agree to complete the CDP interest form and IDP prior to their meeting

Name:

Location:

Date of Individual Plan Creation:

Goal Statement:

Example: *Obtain a Public Services librarian position*

Knowledge & Competency Area(s):

Examples:

1. LC3 Certification

Evaluates materials for condition and usefulness

Learn to Initiates partnerships and administration of system-wide community outreach programs and events.

Activities to Reach Goal

Success!

Dates

*How will you achieve this goal?
What steps do you need to take?*

*How will you know that you have
met this goal? What result will you
see?*

Start?

End?

*Enroll in trainings to obtain 6
tech LEUs*

*I will be registered and will have
completed 6 tech and regular LEU*

April 2023

October 2023

Goals and Benefits

- ❖ Enhance Career Readiness
- ❖ Encourage upward mobility
- ❖ Improve job satisfaction
- ❖ Ensure staff retention of IndyPL's best employees

Smart Goals

The CDP will use SMART Goals to ensure that participants' short and long-term goals are measurable.

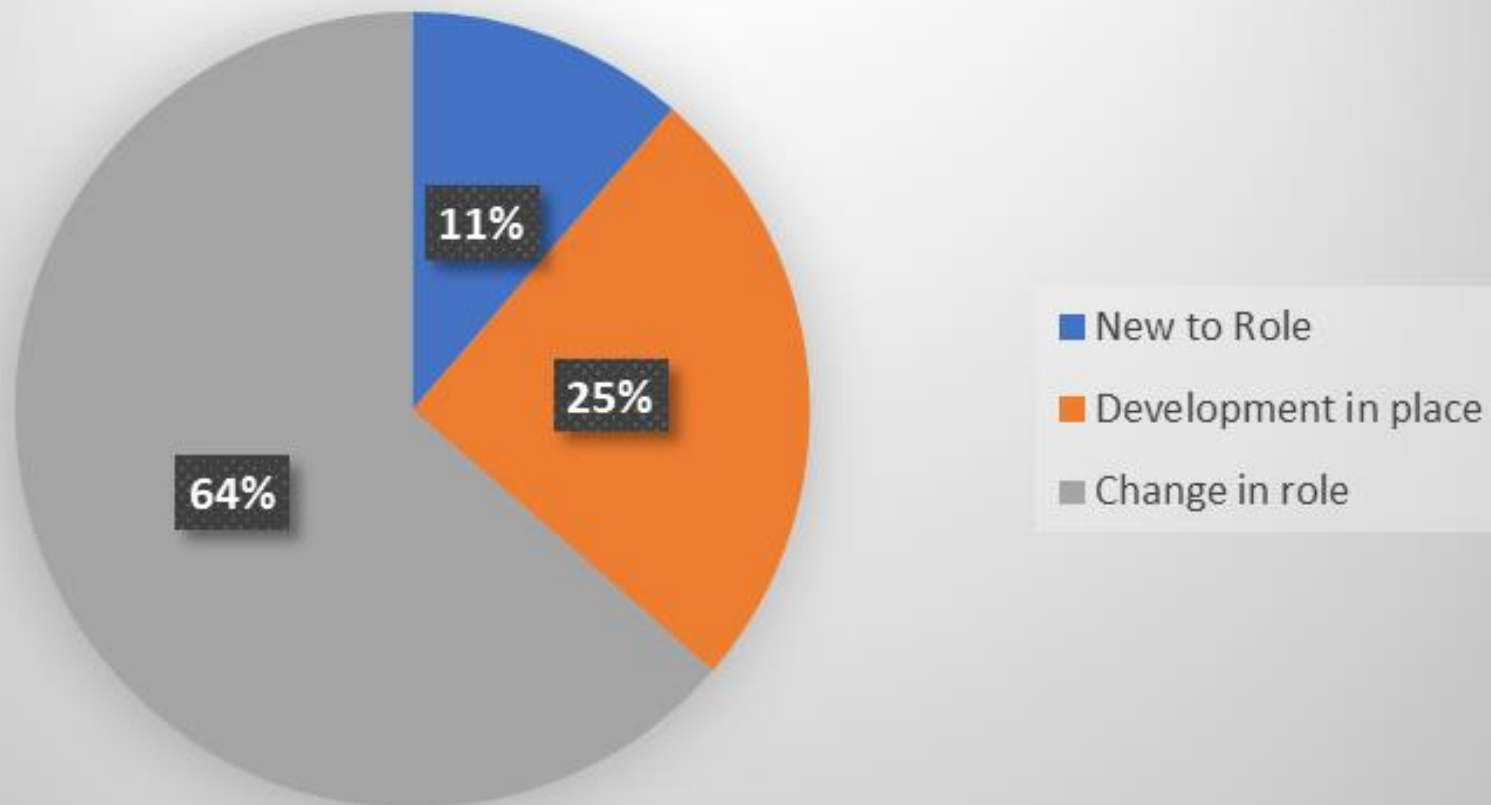
SMART Goals are:

- ❖ Specific
- ❖ Measurable
- ❖ Attainable
- ❖ Realistic
- ❖ Trackable

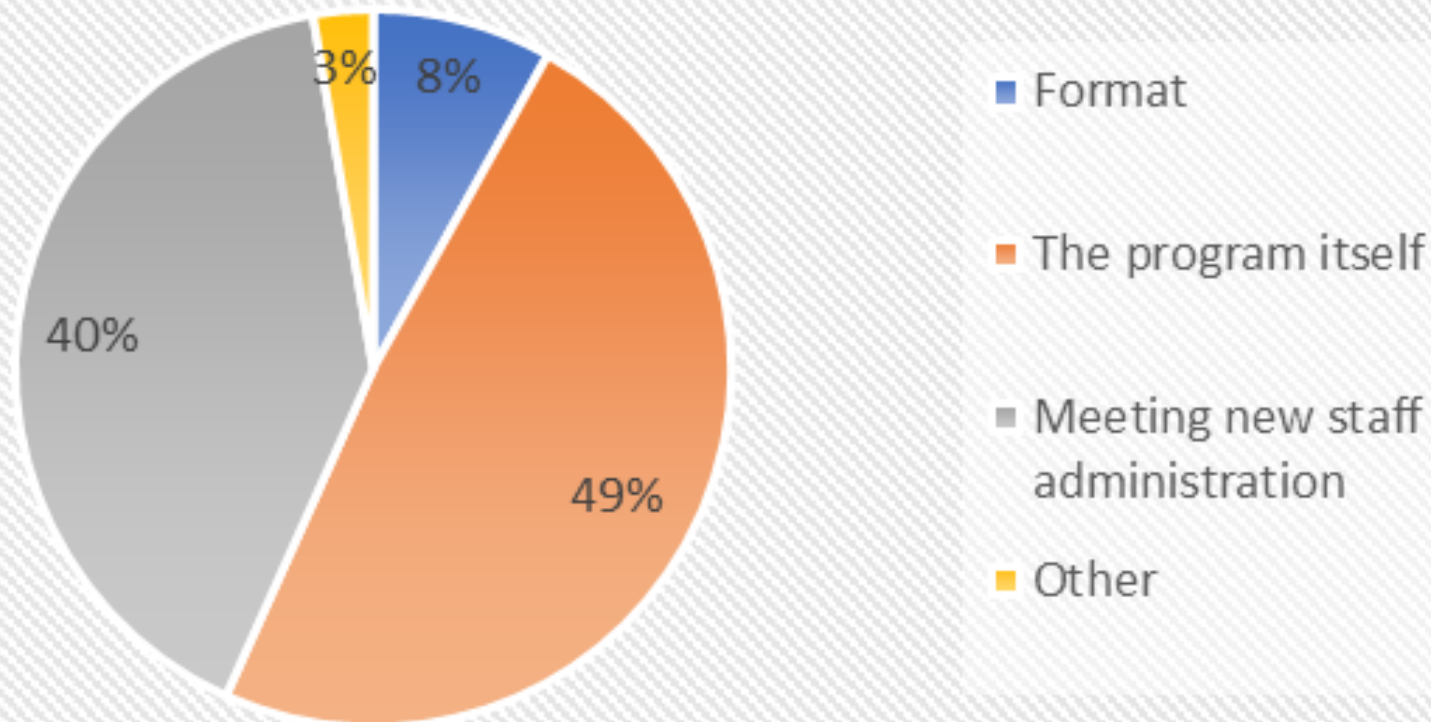
Career Development Program

- ❖ The CDP has been meeting in the Spring and Fall since March of 2022
- ❖ Each session has 14 participants.
- ❖ Next Session will be 11-9-23

Job Status

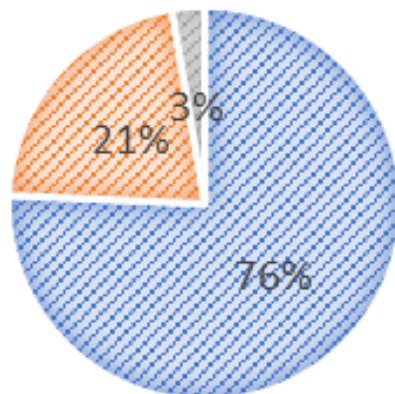


What did you like best about the program



HOW LIKELY ARE YOU TO RECOMMEND THIS PROGRAM TO ANOTHER STAFF MEMBER

- Very Likely
- Somewhat Likely
- Neither Likely nor unlikely
- Somewhat unlikely
- very unlikely



How satisfied were you with your CDP experience



■ Very satisfied

■ Somewhat satisfied

■ Neither satisfied nor dissatisfied

■ Somewhat dissatisfied

■ very dissatisfied

Comments from Participants

- ❖ **I liked how proactive everyone was in connecting me with people and resources to help me with the goals on my sheet, and how communicative everyone has been! (anonymous)**
- ❖ **I appreciate that this program is geared towards helping staff achieve their professional goals, and pairs them up with an individual who can help keep them focused on achieving such goals. I enjoyed the professional yet relaxed format that the initial meeting took at LSC. It really took the pressure off discussing my plans and future with IndyPL. (anonymous)**
- ❖ **I was pleasantly surprised that an entire panel was assigned to my CDP. My experience was very welcoming and inviting and I appreciate each panelist showing interest in the details that were important to me. I am very excited about the feedback that I received and cannot wait to embark on the suggested plans we spoke about in the meeting. I would very much like to follow up with more meetings, and or communication via email as a means of building a rapport with the panelist. (anonymous)**
- ❖ **If every meeting goes about the same as the one I had, this is clearly a fantastic program. (anonymous)**

Thanks!

QUESTIONS?

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
September 19, 2023

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 221 and via Microsoft Teams on Tuesday, September 19, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Luis A. Palacio, Dr. Eugene White, Dr. Patricia Payne

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Russell Brown: IndyPL Counsel, Kimberly Ewers

Virtual Attendees: TJ McGovern from McGovern Consulting Group

Chairman Biederman called the meeting to order at 11:34am.

1. Presentation from TJ McGovern – CEO Review

- TJ McGovern from McGovern Consulting Group (MCG) presented the definition of a 360 Review and the importance of a CEO assessment. He introduced 10 steps that are vital in conducting a CEO Assessment. He explained the importance of compiling background materials, encouraging the Board’s full participation, deciding who will lead the review, provide the Board with an overview of the process, describe the CEO’s annual goals, distribute the assessment tool to the Board, analyze the results, discuss the results with the Board, review the results with the CEO and develop action plans, and finally support the CEO’s continued development.
- TJ also provided the core components that are vital to a 360 Review performed by MCG
- Dr. Eugene White discussed that staff is not to review the CEO, based on the stipulations of the Public Trust.
- Greg Hill discussed that he would like to involve his Executive team in his CEO evaluation.
- Dr. Payne asked if there was no process available for staff to give their opinion on the CEO. Kimberly Ewers suggested that we offer a climate improvement survey to the staff in lieu of evaluating the CEO.
- Board Survey and CEO Survey cost was discussed by TJ and the Committee. TJ is sending this proposal to Tisha to further review cost.
- Dr. Payne asked when the CEO evaluation would be performed seeing as Greg Hill has only recently taken the position. Chairman Biederman stated that there will initially be an effort to get a baseline by the end of the 2023. Then the following year, the first real assessment will be completed with the help of the data from that baseline.
- Dr. White stated that he appreciates the potential of TJ McGovern’s services as he thinks the evaluation of the CEO could benefit from an external service in various ways versus just using an in-house process.
- Tisha states she received a sample of the Columbus Library system’s CEO review form.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE
MEETING
September 19, 2023

- Russell Brown discussed that if Board accepts the proposal from TJ, that the proposal be slightly modified to fulfill the needs of IndyPL and the CEO evaluation.

2. Board Retreat – Tisha Galarce

- Tisha discussed the Board Retreat that is next week, September 29, 2023.
- Each member of the Committee will be presenting their own topic and will have to review their own chapter to complete this. They will be presenting a maximum of 15 minutes on their topic at the Board Retreat.
- Each member will also complete a survey prior to the start of the Retreat, and survey results will be discussed afterwards during the training by the Retreat facilitator, Alexis Thomas.

3. Proposed Next Meeting

Tuesday, October 10, 2023, at 11:30 a.m. EDT at the Library Services Center.

4. Adjournment

Chairman Biederman adjourned the meeting at 12:07pm.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE MEETING
October 17, 2023

The Indianapolis-Marion County Public Library Board Diversity, Policy and Human Resources Committee met in-person at LSC Room 221 and via Microsoft Teams on Tuesday, October 17, 2023, at 11:30 a.m. pursuant to notice given.

Committee Members Present: Chairman Raymond Biederman, Dr. Patricia Payne

Other Attendees Present: Gregory Hill, Tisha Galarce, Jackie Hernandez, Kimberly Ewers, Michael Torres, Robert B. Scott: IndyPL Legal Counsel, M. McKenzie

Virtual Attendees: N/A

Chairman Biederman called the meeting to order at 11:31am.

1. CEO Review Process

- Chairman Biederman discussed the CEO review process. He discussed last month’s meeting with the external consultant, TJ McGovern, from McGovern Consulting Group.
- Chairman Biederman passed around a performance review policy and evaluation for the Board to review and so that they may develop questions for the CEO review. He also mentioned that TJ McGovern is providing the Executive Committee with questions that he thinks can be used in the CEO review.
- Tisha stated that she has just received the evaluation that Mr. McGovern normally performs for CEO reviews. He would like the Executive Committee to review and provide feedback on the CEO performance, and then the Board Members to do the final review. During the feedback process, a request to change the questions in the performance evaluation will be allowed.
- Tisha will provide the list of questions to all members for their review.

2. Library Security Assistants – Tisha Galarce

- Tisha states that she talked to Adam Parsons and Lolita Campbell regarding a proposal to move money from contract to staff salary to be able to have LSAs during all operational business hours and only have Allied Security when the library is closed.
- The salary of LSAs is also currently being reviewed so that it is competitive with other security officers in similar roles and to increase the overall salary for LSAs.
- This will provide LSAs to branches that currently do not have a LSA at their branch.
- All changes for this will be implemented on January 1, 2024. The Resolution will come from the Finance Committee.
- Positions for this will likely be posted at the end of December 2023.
- Current contract with Allied has ended, and currently it is month-to-month until changes are implemented.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE DIVERSITY, POLICY, AND HUMAN RESOURCES COMMITTEE
MEETING - October 17, 2023

3. Bylaw Review – Robert B. Scott

- Robert Scott provided a background on the process of bylaws; Annually board of directors reviews and approves bylaws. Typically, if there aren't any changes, the bylaws are simply reviewed and confirmed at the annual meeting in November.
- IndyPL legal counsel was tasked with reviewing any updated recommendations and any updated statutory provisions; there were none. There are recommendations from the state library and those were reviewed.
- Robert Scott provided an explanation of the recommended changes and the necessary amendments.
- Most of the provisions of the Library's bylaws are statutory in nature.
- Based on review, the Board has received proposed amendments: making some bylaws more gender neutral, changing some terminology, correcting missing words
- On page 3, the clarification of the official name of the Library Board of Trustees was provided as "The Library Board".
- On page 5, section 7, there has been a change to the bylaws to ensure gender neutral wording.
- Page 6, section 10, it states that Board members will declare any conflict of interest between their personal lives and their role as a Board member and will avoid voting on issues that appear to be a conflict of interest. If there is a potential for a long-term conflict of interest, Board members will need to submit an annual disclosure of the conflict of interest.
- One additional duty, as recommended by the state library, is the addition of enforcing the performance of these bylaws.
- Robert Brown mentioned that the committees themselves are not able to implement any changes without receiving Board approval.
- Another amendment introduced by Robert is for reducing time limit for public comment from 5 minutes to 3 minutes. Chairman Biederman and Dr. Payne are okay with keeping public comment at 5 minutes instead of reducing the time.
- CEO Greg Hill recommends introducing a maximum time for public comment.
- Chairman Biederman and Dr. Payne recommend 45 minutes as the maximum amount of time.

4. Proposed Next Meeting

Tuesday, November 14, 2023, at 11:30 a.m. EDT at the Library Services Center.

5. Adjournment

Chairman Biederman adjourned the meeting at 12:07pm.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FACILITIES COMMITTEE MEETING
October 10, 2023

The Indianapolis-Marion County Public Library Board Facilities Committee met in-person at LSC Room 221 and electronically via TEAMS on Tuesday, October 10, 2023, at 1:00 p.m. pursuant to notice given.

Committee Members Present: Chairman Dr. Eugene White, Stephen Lane

Other Attendees Present: Gregory Hill, Adam Parsons, Lolita Campbell, Robert Scott, Robert Morrison

Attended Virtually: N/A

1. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch

Adam Parsons introduced Resolution xx-2023 - Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Nora Branch. Luminaut, the architects recommended the NOR exterior windows be replaced prior to the upcoming NOR renovation project.

- IndyPL Facilities Committee recommends Board approval to award a construction services contract for the Nora Branch Window Replacement Project to Holladay Construction Group LLC, Indianapolis, Indiana, for the total cost of \$169,755.00.
- The Holladay Construction Group proposal is within the total Project Budget of \$200,000.
- The Project will be funded by the 2020 Facilities Improvement Projects 2 Bond Fund (Fund 482).
- Luminaut prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contacts on September 22, 2023.
- A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group LLC.
- One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023.
- Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied Holladay Construction Group can successfully complete the work as described in the documents.

After a brief discussion, the Committee gave consent to move Resolution to full Board for approval.

2. Resolution xx-2023 – Approval to Award a Construction Services Contract for the Replacement of Exterior Windows at Pike Branch

As with Nora Branch, Luminaut, has recommended the Pike exterior windows be replaced prior to the upcoming NOR renovation project.

[Type here]

- IndyPL Facilities Committee recommends Board approval to award a construction services contract for the Pike Branch Window Replacement Project to Holladay Construction Group LLC, Indianapolis, Indiana, for the total cost of \$199,269.00.
- The Holladay Construction Group proposal is within the total Project Budget of \$200,000.
- The Project will be funded by the 2020 Facilities Improvement Projects 2 Bond Fund (Fund 482).
- Luminaut prepared documents to solicit open, competitive, and sealed quotes for the Project. The Documents were issued to invited vendors and sent to business development contacts on September 22, 2023.
- A Pre-Quote Conference and Site Tour was held on September 27, 2023. One (1) vendor attended the Conference: Holladay Construction Group LLC.
- One (1) quote was received by the deadline of 2:00 pm local time on October 6, 2023.
- Holladay Construction Group has not completed any work for IndyPL to date. The architect has checked references and is satisfied Holladay Construction Group can successfully complete the work as described in the documents.

Dr. White asked if there were incentives for early completion or penalties for late completion included in any of our contracts. There currently are no provisions in any Facilities contract for incentives or penalties. The Committee, Adam Parsons, and Robert Scott discussed the benefits and detriments to each option. Facilities will present wording for each option at an upcoming Facilities Committee meeting.

After a brief discussion, the Committee gave consent to move Resolution to full Board for approval.

3 Resolution xx-2023 – Reauthorization of Approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project

- IndyPL Facilities Committee recommends Board approval to Award a Planning, Programming, and Design Services Contract for the Learning Curve at Central Library Renovation Project to krM Architecture+, Indianapolis, IN.
- The initial budgeted amount for design services was \$500,000, which allocated when the initial scope of the overall project included just Floor 2 and part of Floor 3 East. The scope has expanded to include all of Floors 2 and 3, requiring higher than anticipated design costs. The final cost of design services is a fixed fee of \$591,000, plus up to \$14,000 for reimbursable expenses.
- One invoice of \$298,400 for work already performed has been paid from Fund 482, which was the initial source of funds for the original scope of the project.

Robert Scott noted that the Resolution would be better worded as an amendment to an existing contract rather than a reauthorization. After a brief discussion, the Committee gave consent to move Resolution to full Board for approval.

4. Resolution xx-2023 – Approval to Award a Construction Manager as Constructor Services Contract for the Learning Curve at Central Library Renovation Project

- IndyPL Facilities Committee recommends Board approval to Award a Construction Manager as Construction Services Contract for the Learning Curve at Central Library Renovation Project to Stenz Corporation, Indianapolis, Indiana.

[Type here]

- The use of the Construction Manager as Constructor (“CMe”) delivery method allows for enhanced bidding and contracting efforts for local business development.
- To secure the Services, an RFP was prepared and issued on August 15, 2023.
- IndyPL sought Offerors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional services to IndyPL for the Project.
- Thirty-seven (37) known Offerors were contacted including fifteen (15) XBE Offerors.
- A virtual pre-proposal conference was held for all prospective Offerors on August 21, 2023, with fourteen (14) Offerors in attendance.
- The library received Proposals from one (1) Offeror by the deadline of September 13, 2023: Stenz Corporation, Indianapolis, Indiana.
- Stenz Corporation will complete these Services on a negotiated lump-sum basis consistent with the RFP and the Proposal. The expense for the Services will be charged to the Rainy Day Fund (Fund 245) during the pre-construction phase of the Project. Once the Series 2023A Bond Fund sale is completed, the Rainy Day Fund will be replenished and all expenses for the Project will be charged to the Series 2023A Bond Fund (Fund number to be determined).

After a brief discussion, the Committee gave consent to move Resolution to full Board for approval.

5. Updates on Facilities projects and upcoming Board Items

- The Fort Ben Branch Construction Project is complete, and the Branch is now open to the public.
- The Glendale Branch Construction Project still has several major items to be added before the project can be completed including the AHU (air handling unit) which is due to ship November 27, 2023, and structural glass which is scheduled by the end of October 2023.
- The lease agreement with Kite for current Glendale location is due to expire December 31, 2023, so the lease agreement will need to be extended at least through the end of 1st quarter 2024 or possibly extended through May or June 2024 if necessary.
- Dr. White advised the planned Board tour of IndyPL branches would be postponed until Spring 2024.

6. Proposed Next Meeting

November 14, 2023, at 1:00 PM EDT at the Library Services Center

5. Adjournment

The meeting adjourned at 1:58 PM.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE
FINANCE COMMITTEE MEETING
October 10, 2023

The Indianapolis-Marion County Public Library Board Finance Committee met at Library Services Center on Tuesday October 10, 2023, at 10:02 am pursuant to notice given.

Committee Members Present: Dr. Eugene White, and Dr. Luis Palacio

Other Attendees: Lolita Campbell, Mary Rankin, Deb Lambert, and Gregory Hill.

Resolution XX-2023 – Data Axle Reference Solution subscription database renewal.

The Data Axle Reference Solution subscription database is used by the public for business research at any library location or remotely from home, school or businesses. This essential tool is used as part of the library catalog and reference databases on the library's "Research and Learn" database page or this from the URL (<http://exproxy.iilibrary.org/login?yrk=http://www.referenceusa.com/>) with a library card.

The Data Axle Reference solutions annual subscription database. Formerly known as ReferenceUSA, has been one of the top databases used by the library for 10+ years. The annual cost for this core reference tool has stayed flat at \$58,534 since 2017. At about 21,000 searches and about 880,000 retrievals year-to-date in 2023, it is one of our most used and valuable databases at \$0.07 per retrieval. Data Axle is a sole source provider for this type of business reference resource, with quality data collection and verification methods. The library acquires the database through MCLS (Midwest Consortium Library Services) at a 20% discount.

Deb Lambert presented this annual renewal to the finance committee for recommendation for the library board approval. Deb Lambert stated that service has not increased since 2017 which has been great for the library. The annual Data Axle database cost of \$58,534 will be funded from Operating funds. The subscription period for the renewal runs from Jan 31, 2024 – Jan 30, 2025. Dr. Eugene White recommends the motion approval to the board and Dr. Luis Palacio seconded.

Resolution XX-2023 – E-magazine subscription renewal.

As an important component of the library's "virtual branch" collection, e-magazines are a popular part of our online collection. As many magazines move from physical to online, it is the only way to access popular magazines like Newsweek, Popular Science and Entertainment Weekly. With availability to unlimited simultaneous users, this is an easy way to read magazines like Indianapolis Monthly for free on your phone or personal device. Usage for 2023 is on track to reach compared to 78,000 issue

checkouts, a 5% increase over 2022. The library's OverDrive e-magazine collection has 5000+ titles, including many world language titles, all available on the Libby app with a library card. The annual subscription fee is \$80,000 and subscription period runs December 14, 2023 – December 13, 2024.

The e-magazine collection provides access to magazines in 25 languages, including those spoken in the Indianapolis community, such as Spanish, Arabic, French, Korean, Ukrainian and others. It also includes many titles to support multi-cultural and BIPOC communities.

The OverDrive e-magazines subscriptions cost of \$80,000 will be funded from the Operating fund annually.

Deb Lambert presented this normal annual renewal to the finance committee for recommendation for the library board approval. Dr. Eugene White recommends the motion approval with revisions to the board and Dr. Luis Palacio seconded.

Resolution – Transfer between Classifications and Accounts.

The transfer in the Operating Fund is to move funds from Characters 1 and 2 to Characters 2 and 3. The funds being transferred from Character 1 to Character 2 will be used to purchase supplies for the library's annual Staff Day which will be held on November 6, 2023.

The funds being transferred from Character 2 to Character 3 will be used to cover Freight & Express expenses through the rest of the year as well as upgrade digital storage space for the Digital Indy.

This transfer has no impact on the total budget for 2023 as the funds are moving from one account to another.

Lolita stated that \$8000 will decrease HR's wellness budget to increase Department Office Supplies for decorations and supplies for Staff Day. And for CMSA, we need to transfer funds to cover UPS freight expenses and digital storage space for Digital Indy in the total amount of \$11,200. The transfer will include \$11,200 from Library supplies to freight expense (\$5,320), equipment rental (\$1,680) and other contractual services (\$4,200).

Dr. Eugene White recommends the motion approval with revisions to board and Dr. Luis Palacio seconded.

Miscellaneous Finance Topics:

Lolita Campbell discussed the current Conference/Travel policy for IndyPI. Lolita recommends revising the current travel policy for conference to have the library pay the travel expenses upfront instead of having the library employee pay out of their pocket first and then library reimburse the expense after they attended the conference. We currently have less employees going to conference/training out of

the state of Indiana because of cost. Lolita would like to change this policy with guidelines for procedures and strong internal controls in place that will help keep cost flat which will eliminate a great increase in the expense but allow employees to attend without the upfront financial burden. Dr. Eugene White's biggest concern was if the employee does not go for a non-emergency reason what would happen? Lolita Campbell stated that we would have to have a protection in place, like a form for the employees to sign that they are responsible for last minute cancellation that will incur a fee or cost to the library. Dr. Palacio inquiry about how we will assure there is fairness and equity on who attends the conferences. Lolita stated that ultimately the managers will have a choice on who attends however perimeter will be set in place to eliminate same individual staff attending to eliminate favoritism.

Next Meeting. Tuesday November 14, 2023, at 10:00.

Adjournment

Dr. White declared the meeting adjourned at 10:50 a.m.

